

Minutes of the September 27, 2022 RFRR Board meeting

Kathleen Riegelhaupt called the meeting to order at 7:35. No one from the public was in attendance.

Consent Agenda

The Consent Agenda included the July 2022 meeting minutes and the July and August 2022 financial statements. Jan moved to approve the Consent Agenda. Nicole seconded. All approved.

President's Report

Kathleen reported that she had had a good response to the letter about the library's recovery/restoration efforts on the one year anniversary of Ida that appeared in the Rye Record.

Staff Reports

Director's Report

Chris passed around a thank you letter from the Rye Seniors which expressed their appreciation for the use of library facilities for their programs during the summer. Items with the library slogan "Be Curious" including totebags and tumblers are available for purchase. Brainstorming for this year's CURE (Coalition for Understanding Racism through Education) partnership has begun. The library's budget letter has been submitted to the city. The Annual Campaign mailer has gone out. Chris has been working with the architect/space planner on several items. He attended a city meeting about area flood mitigation efforts. Upcoming programs include a daffodil give away in conjunction with the Rye Garden Club in November.

Adult Services

Catherine reported that the library has increased its reader's advisory service. A bi-monthly Book Pick (staff book recommendations) has been instituted. More "read alike" book displays have been put up. The new book display area is very popular. Now instead of receiving 4 copies of popular titles, the library will be receiving 6 copies to meet patron demand.

Teen Services

Teens also like the new expanded reader's advisory service. Westchester Community College will be holding a college readiness workshop at the library. Sara is coordinating the teen resume and job hunting workshop for WLS libraries.

Children's Services

The library is responding to the "decline at 9" (the drop in reading scores at age 9) with two new programs. The first is the Mock Newbery Club in which members will read several new books and see how their selection for the Newbery Award matches up with the actual winner. The second is Book Tastings which will offer samples of books in different genres to help children find their favorite books. There was a discussion on using the issue of "decline at 9" and the library's response in the library's marketing. School visits are being scheduled and the librarians will be able to visit schools this year.

Auxiliary Board

Lina reported that Novel Night tickets sold out in 4 hours. The committee has received many large donations for the silent auction. A bit over 500 guests are expected. The Book Sale raised almost \$11,000, greatly surpassing the \$7,500 goal. She thanked Catherine and all the volunteers for a great job.

Architect/Space Planner

Chris reported that five core samples had been taken from inside the library to test the foundation. The outside borings are scheduled for October 13 and 14. They will take two weeks to evaluate.

Annual Campaign

The mailer went out. Checks are already coming in.

Finance

The Board is required to approve the signing and filing of the IRS 990 form. Matt moved to approve the form and authorize the director to sign and file the form. Shelley seconded. All approved.

Nominating Committee

Emilie reported that there were 3 new candidates for the board. There are 5 current board members that could renew places.

Policy Review

No report.

Strategic Planning

Nicole passed around an outline and timeline for the strategic planning process. The three pillars that they are working from are community, literacy and family. She requested that comments be sent to her or Chris.

Mission Moments

Chris reported on two upcoming events. On September 28, as part of the Words with Friends program, Annabelle Monaghan will interview Linda Cohen Loigman. The closing reception for the Chris Duncan exhibit will take place on September 29. All proceeds of sales will go to the library.

Kristin moved that the board go into executive session to discuss matters related to the employment of one or more individuals. Jennifer seconded. All approved. The board went into executive session at 8:06.

The board came out of executive session at 8:45. Shelley moved that the board approve management salaries as discussed in executive session. Emilie seconded. All approved.

There being no further business, Kathleen called for a motion to adjourn. Kristin so moved. Matt seconded. All approved. The meeting was adjourned at 8:46.

Action: The Board approve the September 2022 meeting minutes