

## **Board Information Session – November 15, 2022 Meeting Room**

Kathleen Riegelhaupt started the meeting to order at 7:41. No one from the public was in attendance. There being no quorum, the board held an informational meeting.

### **President's Report**

Kathleen reported on the budget hearing at city hall last evening. The city manager recommended that the library's full request be granted. In the past year the library has hosted 50% more Senior programs and 75% more school groups. The final vote on the city budget will be toward the end of December.

### **Staff Reports**

#### **Director's Report**

Chris reported that the borings were being evaluated and reviewed by the architects and that he expected a report by the first week in December. The Annual Campaign reminder will be going out in the first week of December. The craft project for Mistletoe Magic is clothespin snowmen. The library received a \$5,000 grant from Con Ed for STEM programs for children and teens and boxes for families. The 3rd quarter statistics show an increase in circulation. The number of library cards is up as well as the number of questions. The door count has remained static. The children's collection has increased 480% as it is still recovering from the losses caused by the damage from Ida.

#### **Adult Services**

Catherine reported that flowers for adults program was so popular that a second one was done. Annabel Monaghan's program was well attended.

#### **Teen Services**

Catherine reported that there is a monthly food program on Fridays called "Food: Take & Bake."

#### **Children's Services**

Catherine reported that the fall festival on November 6 was very successful. There were games, crafts, popcorn and cupcakes to decorate. Participants were given daffodil bulbs and copies of *The Secret Garden*. Seventy first graders from Midland School visited the library. The library is partnering with Milton School on their book clubs and on their unit on extreme weather. There was a discussion on the shifting way that the

children's room is being used and its possible implications for configuration and staffing.

#### Auxiliary Board

Lina reported that they are gearing up for new officers. Their executive committee is revamping the nomination process with more prescreening for new members and plans to add new members three times a year rather than monthly.

#### Annual Campaign

Chris passed around two lists: one of donors needing thank you notes and the other of previous donors needing reminders. Board members were asked to write ten of each. The lists will be emailed to all board members. So far the campaign has raised \$155,000.

#### Nominating Committee

Emilie presented bios of the 4 candidates for the board. They will be voted on at the December meeting.

#### Policy Review

Kathleen reported that the proposed changes to the by-laws, collection development policy and card holder registration policy will be voted on at the December meeting.

#### Strategic Planning

Kathleen suggested that the strategic plan be reviewed and discussed at the December meeting.

#### Mission Moments

"Treason of the Darkest Dye" about the treason of Benedict Arnold and his capture in Westchester County will be presented on November 29. It is co-sponsored by RW250 (Revolutionary Westchester 250). The Cooking the Book book club selection for December is *Sally's Cookie Addiction*.

There being no further business, the meeting ended at 8:56.