

## **Minutes of the May 23, 2023 RFRR Board Meeting**

Kirstin Bucci called the meeting to order at 7:39. No one from the public was in attendance.

### **Consent Agenda**

The Consent Agenda includes the April 25, 2023 meeting minutes and the April 2023 financials. Jan moved to approve the consent agenda. Jen seconded. All approved.

### **President's Report**

Kirstin had no report.

### **Staff Reports**

#### **Director's Report**

Chris reported that there had been minor budget revisions reflecting the completion of staffing changes regarding the tech clerk and building manager positions. He has completed donor outreach regarding the changes in the children's room. Boxes of shelves have begun arriving for the upcoming collection shift. Chris reports that the library will be in partnership with Harrison and Port Chester libraries on a resource table at the upcoming pRYEd event. The library has submitted a grant proposal to ConEd for phonics STEM boxes.

#### **Adult Services**

Catherine reported some programs such as Armchair Art have been rescheduled to Saturdays to help seniors with the parking issue.

#### **Teen Services**

Recruitment for the Battle of the Books has begun. There will be both a teen and a children's team.

#### **Children's Services**

The staff is still making an effort to replace books damaged in the flood. Some older titles and classics are difficult to obtain.

#### **Auxiliary Board**

Georgia reported that the Vehicle Fair had record attendance. It raised over \$30,000. The theme for Novel Night 2024 is "It Was All a Dream."

### Annual Campaign

Shelley reported that the committee had had a very productive meeting. The library's membership has dropped. Currently there are 325 households, down from around 500. The committee is brainstorming on ways to increase memberships. Some possible ideas include different tiers of membership and re-messaging the appeal to stress importance of library membership.

### Building Committee

Kirstin summarized the report from Skolnick regarding the ability of the building to support an addition. The sea wall must be reconstructed not only to permit future expansion but to better protect the existing building from flooding issues. The sea wall behind the library belongs to the library. There are grants that could possibly fund a portion of the work. Chris will meet with Skolnick regarding potential grants and the timeline. It was felt that the library's portion of the funding should come as part of a major gifts project rather than a capital campaign. The first step is to remove trees that are growing in and through the sea wall, further weakening it. Jan made a motion to allocate \$10,000 from the capital fund for the tree removal according to the proposal that had been submitted. Shelley seconded. All approved.

### AV System

Chris reported that the current projector in the meeting room is 15 years old and needs to be replaced. The proposed new laser projector could also be adapted to another space in the future. The cost of the laser projector is \$12,350. Maria moved that \$12,350 be allocated from the capital fund to purchase and install a new laser projector. Jen seconded. All approved.

### Finance Committee

Katie reported that the finance committee will be meeting soon to review the investment portfolio management. The library has increased its flood insurance.

### Mission Moments

Chris noted upcoming programs. The summer reading program kickoff will be on June 24.

There being no new business, Kirstin called for a motion to adjourn the meeting. Elizabeth so moved and Katie seconded. All approved. The meeting was adjourned at 8:57.

**Action: The Board approve the May 2023 meeting minutes**

---