

Minutes of the January 24, 2023 RFRR Board Meeting

Kathleen Riegelhaupt called the meeting to order at 7:36. Three members of the public, the nominees for new trustees, were in attendance.

Consent Agenda

The Consent Agenda included the December 20, 2022 meeting minutes, and the slate of new members for the Auxiliary Board. Matt moved to approve the consent agenda. Emilie seconded. All approved.

President's Report

Kathleen acknowledged Trish on this her last meeting and thanked her for all her work during the last 6 years. She reminded the board that the annual meeting was scheduled for February 9. She welcomed the new heads of the Auxiliary Board, Georgia and Diane.

Staff Reports

Director's Report

Chris reminded the board that this was the third year of working with CURE. The program is scheduled in March. Planning for the 2023 annual campaign has already begun. Chris discussed the 2022 statistics. Circulation was up 10% with express materials being particularly popular. Door count was up 14%. The number of programs offered increased by 68%. Spending for materials was high because of the use of the special fund to buy replacements for flood damaged materials.

Adult Services

Catherine reported that she visited the Rye Seniors group. They have started a book club. The library currently has 8 active book clubs. The library is working hard to get extra copies of popular new books as soon as they come out.

Teen Services

Catherine showed the board a paper Korean lotus lantern that was part of a teen program on Korean culture. The circulating board games are very popular.

Children's Services

The Noon Year's Day party had over 100 attendees. It featured a countdown to noon. Wonder books have become extremely popular.

Auxiliary Board

Diane reported on the plans for an off year fundraiser. A casino night at the library is being planned. A kid's book brunch is also being planned. Georgia reported that chairs have been selected for the vehicle fair in May, the proposed casino night and the proposed kid's book brunch. There are 10 new members on the Auxiliary Board.

Annual Campaign

Megan reported that the total for the 2022 campaign was \$344,000, higher than the last two years. Unfortunately there were fewer donors. A discussion ensued about how to increase the donor base. Chris will meet with the development committee. A more targeted push is planned during National Library Week in April.

Finance

Maria presented the December 2022 financial statements. She reported that it was a great fundraising year for the Auxiliary Board and the annual campaign. There were higher expenses for printer service fees and credit card processing fees. Personnel costs were below budget. Material spending was slightly behind budget because of delays in the fulfillment process. Jackie moved to accept the December 2022 financial statements. Maria seconded. All approved.

Maria then presented two recommendations. The library was eligible for the employee retention tax credit for some quarters in 2020 and 2021. This is anticipated to be around \$285,000. She recommended that it be deposited in capital funds. She then recommended that a portion of the surplus in the library's general operating accounts be transferred to the capital projects fund. She proposed that \$129,000 of the surplus in the general operating accounts be transferred to the capital projects fund. Jan so moved. Trish seconded. All approved.

Architect Update

Chris handed out materials describing two options for temporary flood solutions. Option 1 adds temporary barriers and replacement windows. It has an estimated cost of approximately \$50,000. Option 2 involves a major reorganization of library services including the relocation of the children's room to the current teen area and mezzanine; the teen area to the lower level; and the play area remaining on the lower level and adding temporary flood barriers. It has an estimated cost of approximately \$100,000. A discussion of the two options ensued. Option 1 only addresses flood mitigation. Option 2 addresses flood mitigation and makes changes that would improve patron experience considering how the library (particularly the children's room) is now being

used. The need to replace the windows on the lower level which had been a main entry point for the flood waters was stressed. The adjustments made in the children's room to create a play space and still provide quiet space for the traditional library experience have helped but not completely resolved the issues. The board was inclined to approve option 2 with the addition of adding the replacement windows. Jen moved that the board authorize the expenditure of up to \$25,000 to validate the proposal to go ahead with a combination of both options 1 and 2. Jan seconded. All approved.

Mission Moments

Kathleen reminded the board of upcoming events including Joseph Polisi's talk on Lincoln Center, Cooking the Books book club, and the winter wonderland escape room for kids.

There being no further business, Kathleen requested a motion to adjourn. Matt so moved and Jan seconded. All approved. The meeting was adjourned at 8:59.

Action: The Board approve the January 2023 meeting minutes

January Financials

In income, there was about \$32,000 in annual campaign donations received - about \$30,000 between Jan 1 and Jan 9.

The first payment from the city also came in.

In expense, we paid the first part of the payment for computers / IT to WLS.

Heating costs have been significantly ahead of budget, despite our re-budget at the end of 2022.

Personnel costs are behind budget, and one staff member is rolling off our medical insurance, so that cost will be decreasing by about \$980 a month.

Rye Free Reading Room
Income and Expense Report
For 1 Month Ending January 31, 2023

	Current Month 2023	2023 YTD Actual	2023 YTD Budget	2023 Budget
Income				
City of Rye	\$ 680,000	\$ 680,000	\$ 680,000	\$ 1,360,000
Annual Campaign	\$ 32,982	\$ 32,982	\$ 20,417	\$ 245,000
Miscellaneous Income	\$ 1,619	\$ 1,619	\$ 2,917	\$ 35,000
Osborn Branch Library	\$ 3,965	\$ 3,965	\$ 4,686	\$ 56,232
Auxiliary Board Transfer	\$ -	\$ -	\$ -	\$ 65,000
Endowment Transfer	\$ -	\$ -	\$ -	\$ 105,000
	<u>\$ 718,566</u>	<u>\$ 718,566</u>	<u>\$ 708,020</u>	<u>\$ 1,866,232</u>
Expense				
Library Materials				
Books	\$ 3,704	\$ 3,704	\$ 7,407	\$ 88,885
Audio Visual	\$ 1,081	\$ 1,081	\$ 2,158	\$ 21,775
Periodicals	\$ 2,181	\$ 2,181	\$ 1,075	\$ 12,900
Programs	\$ 2,336	\$ 2,336	\$ 1,042	\$ 12,500
Ebooks/ Binding	\$ 1,581	\$ 1,581	\$ 3,417	\$ 41,000
	<u>\$ 10,883</u>	<u>\$ 10,883</u>	<u>\$ 15,099</u>	<u>\$ 177,060</u>
Library Operations				
Supplies	\$ 2,914	\$ 2,914	\$ 1,167	\$ 14,000
Equipment & Systems - New	\$ -	\$ -	\$ 375	\$ 4,500
Equipment & Systems - Maintenance	\$ -	\$ -	\$ 417	\$ 5,000
Automated Systems	\$ 33,400	\$ 33,400	\$ 5,891	\$ 70,695
Telephone	\$ 256	\$ 256	\$ 417	\$ 5,000
Postage	\$ 298	\$ 298	\$ 750	\$ 9,000
Printing & Publicity	\$ 3,425	\$ 3,425	\$ 3,000	\$ 36,000
Auditing	\$ -	\$ -	\$ 1,708	\$ 20,500
Legal Services	\$ -	\$ -	\$ 167	\$ 2,000
Interest	\$ -	\$ -	\$ -	\$ -
Transfer to Designated Account	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ 1,434	\$ 1,434	\$ 650	\$ 7,800
	<u>\$ 41,727</u>	<u>\$ 41,727</u>	<u>\$ 14,542</u>	<u>\$ 174,495</u>
Building Operations				
Heat	\$ 3,978	\$ 3,978	\$ 1,400	\$ 16,800
Light & Power	\$ 1,895	\$ 1,895	\$ 2,875	\$ 34,500
Water & Sewer	\$ 325	\$ 325	\$ 666	\$ 8,000
Fixtures, Furnishings & Equipment	\$ -	\$ -	\$ 417	\$ 5,000
Building Supplies	\$ 553	\$ 553	\$ 1,000	\$ 12,000
Contracted Services	\$ 13,785	\$ 13,785	\$ 5,130	\$ 61,560
Repairs & Maintenance	\$ -	\$ -	\$ 1,500	\$ 18,000
Insurance	\$ -	\$ -	\$ 2,708	\$ 32,500
Capital Projects Fund Transfer	\$ 129,000	\$ 129,000	\$ -	\$ -
Miscellaneous	\$ -	\$ -	\$ -	\$ -
	<u>\$ 149,536</u>	<u>\$ 149,536</u>	<u>\$ 15,696</u>	<u>\$ 188,360</u>
Personnel				
Salaries	\$ 76,642	\$ 76,642	\$ 84,608	\$ 1,015,292
Social Security	\$ 5,678	\$ 5,678	\$ 6,473	\$ 77,670
Retirement	\$ -	\$ -	\$ -	\$ 109,394
Medical Insurance	\$ 6,130	\$ 6,130	\$ 7,659	\$ 91,904
Other Insurance	\$ -	\$ -	\$ 1,333	\$ 16,000
Payroll Services	\$ 931	\$ 931	\$ 583	\$ 7,000
Staff Development	\$ 860	\$ 860	\$ 250	\$ 3,000
Miscellaneous	\$ -	\$ -	\$ -	\$ -
	<u>\$ 90,241</u>	<u>\$ 90,241</u>	<u>\$ 100,906</u>	<u>\$ 1,320,260</u>
Total Income	<u>\$ 718,566</u>	<u>\$ 718,566</u>	<u>\$ 708,020</u>	<u>\$ 1,866,232</u>
Total Expense	<u>\$ 292,387</u>	<u>\$ 292,387</u>	<u>\$ 146,243</u>	<u>\$ 1,860,175</u>
Net Receipts (Expense)	<u>\$ 426,179</u>	<u>\$ 426,179</u>	<u>\$ 561,777</u>	<u>\$ 6,057</u>

**Rye Free Reading Room
Annual Campaign
January 2023 YTD**

<i>Donations to the Current Annual Campaign</i>		<i>2021</i>	<i>2022</i>	<i>2023</i>
Donations received & deposited in	JAN	29,771	85,387	32,982
	FEB	9,764	5,531	-
	MAR	4,471	5,764	-
	APR	7,031	3,659	-
	MAY	3,077	5,989	-
	JUN	3,820	4,953	-
	JUL	2,850	811	-
	AUG	1,940	203	-
	SEP	37,884	16,977	-
	OCT	50,299	81,183	-
	NOV	88,772	67,548	-
	DEC	101,425	66,435	-
	Total	341,104	344,440	32,982
<i>Donations to Previous or Subsequent Annual Campaigns</i>				
Donations to <i>prior</i> Annual Campaigns		24,193	85,287	30,883
Donations to the <i>subsequent</i> Annual Campaign		0	0	0
<i>Sub-total</i>		24,193	85,287	30,883

Rye Free Reading Room
Endowment Report
January 2023

Endowment Inflows/Outflows:	YTD 2023	YTD 2022	YTD 2021	YTD 2020
Beg of Period (Market Value)	2,109,492	2,388,851	2,188,828	2,233,617
Expenses	(3,564)	(14,834)	(15,674)	(13,845)
Transfer to/from Other Funds	0	(101,616)	(95,000)	(95,004)
Interest & Dividend Income	2,523	57,746	63,379	59,271
Appreciation	62,321	(220,654)	247,318	4,789
End of Period Bal (Market Value)	2,170,772	2,109,492	2,388,851	2,188,828
Endowment Performance	2.90%	-7.44%	13.48%	2.25%
Return of S&P 500	6.28%	-18.11%	28.71%	18.40%
Return of Barclays Bloomberg Aggregate Bond Index	3.08%	-13.01%	-1.54%	7.51%

Silvercrest:		YTD 2023	YTD 2022	YTD 2021	12/31/2020
Cash & Equivalents	2%	43,342	29,727	12,815	114,631
Fixed Income	39%	769,444	775,964	884,363	647,426
Equities	55%	1,086,361	1,046,548	1,170,444	1,143,143
Gold	1%	17,941	16,964	17,096	26,754
Other	3%	52,083	46,723	71,182	32,810
Silvercrest Total	100%	1,969,171	1,915,926	2,155,900	1,964,764

Endowment Breakdown at:		YTD 2023	Permanently Restricted	Temp Restricted & Board Designated	Total
Shea		41,680	41,680	39,491	81,171
Flores		76,650	76,650	(3,410)	73,240
Balf		27,390	27,390	19,800	47,190
Silvercrest		745,086	745,086	1,170,840	1,915,926
		\$ 890,806	890,806	1,226,721	2,117,527

Rye Free Reading Room Combined Report
For 1 Month Ending January 31, 2023

	Unrestricted (Operating)	Temp. Restricted (Designated)	Endowment and Board Restricted	Combined
Income				
City of Rye	\$ 680,000	\$ -	\$ -	\$ 680,000
Annual Campaign	32,982	0	0	32,982
Contribution	-	0	0	-
Grants	-	217,962	0	217,962
Osborn Branch Library	3,965	0	0	3,965
Income from Invested and Equity	-	0	2,523	2,523
Miscellaneous	1,619	0	0	1,619
Transfer: Auxiliary to Operating	-	0	0	-
Transfer: Operating to Designated	-	0	0	-
Transfer: Operating to Cap Projects	-129,000	129,000	0	-
	<u>589,566</u>	<u>346,962</u>	<u>2,523</u>	<u>939,051</u>
Transfer: Auxiliary to Operating	0	0	0	-
Transfer: Endowment to Operating	0	0	0	-
Appreciation/Depreciation		0	62,321	62,321
Total Funds	589,566	346,962	64,844	1,001,372
Expense				
Library Materials				
Books	3,704	1,695	0	5,399
Audio Visual	1,081	0	0	1,081
Periodicals	2,181	0	0	2,181
Programs	2,336	5,413	0	7,749
Online Resources	1,581	0	0	1,581
Miscellaneous	0	0	0	-
	<u>10,883</u>	<u>7,108</u>	<u>0</u>	<u>17,991</u>
Library Operations				
Supplies	2,914	0	0	2,914
Equipment & Systems - New	0	0	0	-
Equipment & Systems - Maintenance	0	0	0	-
Automated Systems	33,400	0	0	33,400
Telephone	256	0	0	256
Postage	298	0	0	298
Printing & Publicity	3,425	0	0	3,425
Auditing	0	0	0	-
Interest	0	0	0	-
Legal Services	0	0	0	-
Miscellaneous	1,434	0	0	1,434
	<u>41,727</u>	<u>0</u>	<u>0</u>	<u>41,727</u>
Building Operations				
Heat	3,978	0	0	3,978
Light & Power	1,895	0	0	1,895
Water & Sewer	325	0	0	325
Fixtures, Furnishings & Equipment	0	0	0	-
Building Supplies	553	0	0	553
Contracted Services	13,785	0	0	13,785
Repairs & Maintenance	0	0	0	-
Insurance	0	0	0	-
Miscellaneous	0	0	3,564	3,564
	<u>20,536</u>	<u>0</u>	<u>3,564</u>	<u>24,100</u>
Personnel				
Salaries	76,642	0	0	76,642
Social Security	5,678	0	0	5,678
Retirement	0	0	0	-
Medical Insurance	6,130	0	0	6,130
Other Insurance	0	0	0	-
Payroll Services	931	0	0	931
Staff Development	860	0	0	860
Miscellaneous	0	0	0	-
	<u>90,241</u>	<u>0</u>	<u>0</u>	<u>90,241</u>
Total Expense	163,387	7,108	3,564	174,059
Net Receipts/Expenses	426,179	339,854	61,280	827,313
Prior Year Funds	<u>374,367</u>	<u>592,522</u>	<u>2,109,492</u>	<u>3,076,381</u>
Balance	800,546	932,376	2,170,772	3,903,694



February Financials

In Income, there's not much to report.

In Expenses, we paid the first part of the audit fee to Grassi in library operations.

In constructed services, we paid our yearly maintenance contract fee to Polytemp for HVAC.

Insurance shows the payment to Regan for property and liability insurance.

Rye Free Reading Room
Income and Expense Report
For 2 Month Ending February 28, 2023

	Current Month 2023	2023 YTD Actual	2023 YTD Budget	2023 Budget
Income				
City of Rye	\$ -	\$ 680,000	\$ 680,000	\$ 1,360,000
Annual Campaign	\$ 1,446	\$ 34,429	\$ 40,833	\$ 245,000
Miscellaneous Income	\$ 976	\$ 2,595	\$ 5,833	\$ 35,000
Osborn Branch Library	\$ 4,039	\$ 8,004	\$ 9,372	\$ 56,232
Auxiliary Board Transfer	\$ -	\$ -	\$ -	\$ 65,000
Endowment Transfer	\$ -	\$ -	\$ -	\$ 105,000
	<u>\$ 6,461</u>	<u>\$ 725,028</u>	<u>\$ 736,038</u>	<u>\$ 1,866,232</u>
Expense				
Library Materials				
Books	\$ 4,053	\$ 7,757	\$ 14,814	\$ 88,885
Audio Visual	\$ 479	\$ 1,559	\$ 4,323	\$ 25,940
Periodicals	\$ 220	\$ 2,401	\$ 2,150	\$ 12,900
Programs	\$ 1,904	\$ 4,240	\$ 2,083	\$ 12,500
Ebooks/ Binding	\$ 247	\$ 1,828	\$ 6,834	\$ 41,000
	<u>\$ 6,903</u>	<u>\$ 17,785</u>	<u>\$ 30,204</u>	<u>\$ 181,225</u>
Library Operations				
Supplies	\$ 1,088	\$ 4,002	\$ 2,333	\$ 14,000
Equipment & Systems - New	\$ -	\$ -	\$ 750	\$ 4,500
Equipment & Systems - Maintenance	\$ -	\$ -	\$ 833	\$ 5,000
Automated Systems	\$ 1,598	\$ 34,998	\$ 11,783	\$ 70,695
Telephone	\$ 181	\$ 437	\$ 833	\$ 5,000
Postage	\$ 905	\$ 1,203	\$ 1,500	\$ 9,000
Printing & Publicity	\$ 808	\$ 4,234	\$ 6,000	\$ 36,000
Auditing	\$ 9,248	\$ 9,248	\$ 3,417	\$ 20,500
Legal Services	\$ -	\$ -	\$ 333	\$ 2,000
Interest	\$ -	\$ -	\$ -	\$ -
Transfer to Designated Account	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ 1,044	\$ 2,478	\$ 1,300	\$ 7,800
	<u>\$ 14,872</u>	<u>\$ 56,600</u>	<u>\$ 29,082</u>	<u>\$ 174,495</u>
Building Operations				
Heat	\$ 4,925	\$ 8,904	\$ 2,800	\$ 16,800
Light & Power	\$ 2,137	\$ 4,033	\$ 5,750	\$ 34,500
Water & Sewer	\$ 239	\$ 564	\$ 1,333	\$ 8,000
Fixtures, Furnishings & Equipment	\$ -	\$ -	\$ 833	\$ 5,000
Building Supplies	\$ 394	\$ 945	\$ 2,000	\$ 12,000
Contracted Services	\$ 3,712	\$ 17,496	\$ 10,260	\$ 61,560
Repairs & Maintenance	\$ 5,567	\$ 5,567	\$ 3,000	\$ 18,000
Insurance	\$ 6,098	\$ 6,098	\$ 5,416	\$ 32,500
Capital Projects Fund Transfer	\$ -	\$ 129,000	\$ -	\$ -
Miscellaneous	\$ -	\$ -	\$ -	\$ -
	<u>\$ 23,072</u>	<u>\$ 172,607</u>	<u>\$ 31,392</u>	<u>\$ 188,360</u>
Personnel				
Salaries	\$ 76,469	\$ 153,110	\$ 169,215	\$ 1,015,292
Social Security	\$ 5,691	\$ 11,368	\$ 12,945	\$ 77,670
Retirement	\$ -	\$ -	\$ -	\$ 109,394
Medical Insurance	\$ 9,503	\$ 15,633	\$ 15,317	\$ 91,904
Other Insurance	\$ -	\$ -	\$ 2,667	\$ 16,000
Payroll Services	\$ 724	\$ 1,654	\$ 1,167	\$ 7,000
Staff Development	\$ -	\$ 860	\$ 500	\$ 3,000
Miscellaneous	\$ -	\$ -	\$ -	\$ -
	<u>\$ 92,387</u>	<u>\$ 182,625</u>	<u>\$ 201,811</u>	<u>\$ 1,320,260</u>
Total Income	<u>\$ 6,461</u>	<u>\$ 725,028</u>	<u>\$ 736,038</u>	<u>\$ 1,866,232</u>
Total Expense	<u>\$ 137,234</u>	<u>\$ 429,617</u>	<u>\$ 292,489</u>	<u>\$ 1,864,340</u>
Net Receipts (Expense)	<u>\$ (130,773)</u>	<u>\$ 295,411</u>	<u>\$ 443,550</u>	<u>\$ 1,892</u>

**Rye Free Reading Room
Annual Campaign
February 2023 YTD**

<i>Donations to the Current Annual Campaign</i>		<i>2021</i>	<i>2022</i>	<i>2023</i>
Donations received & deposited in	JAN	29,771	85,387	32,982
	FEB	9,764	5,531	1,446
	MAR	4,471	5,764	-
	APR	7,031	3,659	-
	MAY	3,077	5,989	-
	JUN	3,820	4,953	-
	JUL	2,850	811	-
	AUG	1,940	203	-
	SEP	37,884	16,977	-
	OCT	50,299	81,183	-
	NOV	88,772	67,548	-
	DEC	101,425	66,435	-
	Total	341,104	344,440	34,428
<i>Donations to Previous or Subsequent Annual Campaigns</i>				
Donations to <i>prior</i> Annual Campaigns		24,193	85,287	30,883
Donations to the <i>subsequent</i> Annual Campaign		0	0	0
<i>Sub-total</i>		24,193	85,287	30,883

Rye Free Reading Room
Endowment Report
February 2023

Endowment Inflows/Outflows:	YTD 2023	YTD 2022	YTD 2021	YTD 2020
Beg of Period (Market Value)	2,109,492	2,388,851	2,188,828	2,233,617
Expenses	(3,564)	(14,834)	(15,674)	(13,845)
Transfer to/from Other Funds	0	(101,616)	(95,000)	(95,004)
Interest & Dividend Income	5,237	57,746	63,379	59,271
Appreciation	16,446	(220,654)	247,318	4,789
End of Period Bal (Market Value)	2,127,610	2,109,492	2,388,851	2,188,828
Endowment Performance	0.86%	-7.44%	13.48%	2.25%
Return of S&P 500	3.69%	-18.11%	28.71%	18.40%
Return of Barclays Bloomberg Aggregate Bond Index	0.41%	-13.01%	-1.54%	7.51%

Silvercrest:		YTD 2023	YTD 2022	YTD 2021	12/31/2020
Cash & Equivalents	3%	54,342	29,727	12,815	114,631
Fixed Income	39%	760,546	775,964	884,363	647,426
Equities	54%	1,050,047	1,046,548	1,170,444	1,143,143
Gold	1%	16,978	16,964	17,096	26,754
Other	3%	49,261	46,723	71,182	32,810
Silvercrest Total	100%	1,931,173	1,915,926	2,155,900	1,964,764

Endowment Breakdown at:		YTD 2023	Permanently Restricted	Temp Restricted & Board Designated	Total
	Shea	41,680	41,680	37,397	79,077
	Flores	76,650	76,650	(5,264)	71,386
	Balf	27,390	27,390	18,584	45,974
	Silvercrest	745,086	745,086	1,170,840	1,915,926
	\$	890,806	890,806	1,221,557	2,112,363

Rye Free Reading Room Combined Report
For 2 Month Ending February 28, 2023

	Unrestricted (Operating)	Temp. Restricted (Designated)	Endowment and Board Restricted	Combined
Income				
City of Rye	\$ 680,000	\$ -	\$ -	\$ 680,000
Annual Campaign	34,429	0	0	34,429
Contribution	-	0	0	-
Grants	-	217,962	0	217,962
Osborn Branch Library	8,004	0	0	8,004
Income from Invested and Equity	-	0	5,237	5,237
Miscellaneous	2,595	0	0	2,595
Transfer: Auxiliary to Operating	-	0	0	-
Transfer: Operating to Designated	-	0	0	-
Transfer: Operating to Cap Projects	-129,000	129,000	0	-
	<u>596,028</u>	<u>346,962</u>	<u>5,237</u>	<u>948,226</u>
Transfer: Auxiliary to Operating	0	0	0	-
Transfer: Endowment to Operating	0	0	0	-
Appreciation/Depreciation			<u>16,446</u>	<u>16,446</u>
Total Funds	596,028	346,962	21,683	964,672
Expense				
Library Materials				
Books	7,757	7,508	0	15,265
Audio Visual	1,559	0	0	1,559
Periodicals	2,401	0	0	2,401
Programs	4,240	13,142	0	17,382
Online Resources	247	0	0	247
Miscellaneous	<u>1,581</u>	<u>0</u>	<u>0</u>	<u>1,581</u>
	17,785	20,650	0	38,435
Library Operations				
Supplies	4,002	0	0	4,002
Equipment & Systems - New	0	0	0	-
Equipment & Systems - Maintenance	0	0	0	-
Automated Systems	34,998	0	0	34,998
Telephone	437	0	0	437
Postage	1,203	0	0	1,203
Printing & Publicity	4,234	0	0	4,234
Auditing	9,248	0	0	9,248
Interest	0	0	0	-
Legal Services	0	0	0	-
Miscellaneous	<u>2,478</u>	<u>0</u>	<u>0</u>	<u>2,478</u>
	56,600	0	0	56,600
Building Operations				
Heat	8,904	0	0	8,904
Light & Power	4,033	0	0	4,033
Water & Sewer	564	0	0	564
Fixtures, Furnishings & Equipment	0	0	0	-
Building Supplies	945	0	0	945
Contracted Services	17,496	1,000	0	18,496
Repairs & Maintenance	5,567	0	0	5,567
Insurance	6,098	0	0	6,098
Miscellaneous	<u>0</u>	<u>0</u>	<u>3,564</u>	<u>3,564</u>
	43,607	1,000	3,564	48,171
Personnel				
Salaries	153,110	0	0	153,110
Social Security	11,368	0	0	11,368
Retirement	0	0	0	-
Medical Insurance	15,633	0	0	15,633
Other Insurance	0	0	0	-
Payroll Services	1,654	0	0	1,654
Staff Development	860	0	0	860
Miscellaneous	<u>0</u>	<u>0</u>	<u>0</u>	<u>-</u>
	182,625	0	0	182,625
Total Expense	300,617	21,650	3,564	325,831
Net Receipts/Expenses	295,411	325,312	18,119	638,842
Prior Year Funds	374,367	592,522	2,109,492	3,076,381
Balance	669,778	917,834	2,127,610	3,715,222

Account Owners / Authorized Signers

Due to both the election of the new officers and a subsequent change in the Treasurer position, the Board needs to approve the new list of account owners / authorized signers for the library financial accounts.

The owners / authorized signers will be

- Kristin Bucci, President
- Lina Eroh, Vice President
- Katie Vernace, Treasurer
- Chris Shoemaker, Director

Action : The Board approve the list of account owners / authorized signers

Banking update

After discussion at an executive committee meeting on Thursday March 16th, and in light of continuing volatility and uncertainty in the banking industry, on March 23, 2023, the executive committee authorized the director to move the balance of funds uninsured by the existing FDIC coverage from the library's First Republic accounts to the library's existing accounts with Fidelity. The finance committee will be reviewing the bank accounts set out in the financial policies manual, and will bring any recommended changes to the board for consideration at the April or May meeting.

Director's Report

LIBRARY OPERATIONS:

- Budget
 - Revised 2023 budget due to staffing changes
 - Monitored banking market to ensure safety of library funds
- Strategic Planning
 - Outlined action steps for each strategic goal

FUNDRAISING, OUTREACH & COMMUNITY RELATIONS:

- Annual Campaign
 - Continued sending thank you letters to new donors and donors who increased their gifts
 - Planned outreach to lapsed 2022 donors
 - Drafted 2023 National Library Week appeal
- Community Relations
 - Met with City employees and YMCA representatives to discuss City Hall parking issues
- Fundraising
 - With Auxiliary Board, worked on outlining potential off year fundraiser
 - Finalized planned giving pledge with new donor

BUILDING & GROUNDS:

- Coordinated excavation work schedule with Skolnick
- Met with architect to review exterior railing and interior renovation project
- Met with Carpet Trends to discuss meeting room carpet and rugs for children's room
- Met with MetroSound Pros to discuss meeting room technology maintenance

STAFF & PERSONNEL

- Completed recruitment for new Osborn Library Manager
- Drafted new job descriptions for part time library caretaker and technology clerk

NYS Annual Report

Attached is the Annual Report that is submitted to New York State. It is a summary of the 2022 statistics presented to the Board in the 2022 Year End Summary. That information is included here.

2022 reflected the continued recovery from pandemic related restrictions. Circulation and attendance all increased, reflecting the return to regular operations and increased demands for in person programming, activities, and spaces.

Circulation increased by 10%, to 126,376. Express materials were one of the biggest areas of growth, reflecting the focus on pre-ordering numerous copies of popular titles. Digital content use grew slightly. Children's circulation will continue to grow as more books are added – about \$60,000 of the flood replacement fund has been spent so far.

Almost 1,000 new cards were issued, and 300 cardholders created new accounts for digital services.

The number of programs offered increased by 68%, to 1,213, with 28,869 visitors, a 56% increase. The door count for 2022 was 175,293, a 14% increase.

Computer usage declined, though use of laptops increased. Wifi sessions also increased in 2022, up to 8,300 from 5,172.

Reflecting the spending from the children's room flood fund, the number of children's material added increased by 280%. 4,419 items were added, including 1,648 non-fiction titles. 8,842 items were added in total to the collection in 2022.

Action : The Board approve the 2022 Annual Report

Rye Free Reading Room Annual Report For Public And Association Libraries - 2022

CURRENT YEAR

*PREVIOUS
YEAR*

1. GENERAL LIBRARY INFORMATION

Library/Director Information

[Outline of Major Changes](#)

Please be advised Bibliostat CollectConnect is now using a new interface. If you have accessed or if you believe you may have accessed the old Bibliostat Collect, please click the new link [here](#) and you will be taken to the new interface. Please be sure you exit and close the old Bibliostat Collect before you begin your survey.

To avoid loss of data, only one person at a time should be logged into a member library report. Multiple people logged into the same report will cause data to be lost.

Libraries should not have reports from two different years open at the same time.

Report all information in Part 1 as of December 31, 2022, except for questions related to the current library director/manager (questions 1.37 through 1.44).

1.1	Library ID Number	8800665770	8800665770
1.2	Library Name	RYE FREE READING ROOM	<i>RYE FREE READING ROOM</i>
1.3	Name Status (State use only)	00 (for no change from previous year)	<i>00 (for no change from previous year)</i>
1.4	Structure Status (State use only)	00 (for no change from previous year)	<i>00 (for no change from previous year)</i>
1.5	Community	Rye	<i>Rye</i>
1.6	Beginning Fiscal Reporting Year	01/01/2022	<i>01/01/2021</i>
1.7	Ending Fiscal Reporting Year	12/31/2022	<i>12/31/2021</i>
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No	<i>No</i>
1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A	<i>N/A</i>

1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A	<i>N/A</i>
1.11	Beginning <u>Local</u> Fiscal Year	01/01/2022	<i>01/01/2021</i>
1.12	Ending <u>Local</u> Fiscal Year	12/31/2022	<i>12/31/2021</i>
1.13	Address Status	00 (for no change from previous year)	<i>00 (for no change from previous year)</i>
1.14	Street Address	1061 BOSTON POST ROAD	<i>1061 BOSTON POST ROAD</i>
1.15	City	RYE	<i>RYE</i>
1.16	Zip Code	10580	<i>10580</i>
1.17	Mailing Address	1061 BOSTON POST ROAD	<i>1061 BOSTON POST ROAD</i>
1.18	City	RYE	<i>RYE</i>
1.19	Zip Code	10580	<i>10580</i>
1.20	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)	(914) 967-0480	<i>(914) 967-0480</i>
1.21	Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)	(914) 967-5522	<i>(914) 967-5522</i>
1.22	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	director@ryelibrary.org	<i>director@ryelibrary.org</i>
1.23	Library Home Page URL (Enter N/A if no home page URL)	www.ryelibrary.org	<i>www.ryelibrary.org</i>
1.24	Population Chartered to Serve (per 2020 Census)	16,592	<i>15,720</i>
1.25	Indicate the type of library as stated in the library's charter (select one):	ASSOCIATION	<i>ASSOCIATION</i>
1.26	Indicate the area chartered to serve as stated in the library's charter (select one):	City	<i>City</i>
1.27	During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No.	N	<i>N</i>
1.28	Indicate the type of charter the library currently holds (select one):	Absolute	<i>Absolute</i>
1.29	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	01/03/1889	<i>01/03/1889</i>

1.30	Date the library was last registered	01/25/1917	<i>01/25/1917</i>
1.31	Federal Employer Identification Number	131740028	<i>131740028</i>
1.32	County	WESTCHESTER	<i>WESTCHESTER</i>
1.33	School District	City Of Rye	<i>City Of Rye</i>
1.34	Town/City	Rye	<i>Rye</i>
1.35	Library System	Westchester Library System	<i>Westchester Library System</i>

THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.

- 1.36a President/CEO Name
- 1.36b President/CEO Phone Number
- 1.36c President/CEO Email

NOTE: For questions 1.37 through 1.44, report all information for the current library director/manager.

1.37	First Name of Library Director/Manager	Christopher	<i>Christopher</i>
1.38	Last Name of Library Director/Manager	Shoemaker	<i>Shoemaker</i>
1.39	NYS Public Librarian Certification Number	22842	<i>22842</i>
1.40	What is the highest education level of the library manager/director?	Master's Degree	<i>Master's Degree</i>
1.41	If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science?	Y	<i>Y</i>
1.42	Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note.	N	<i>Y</i>
1.43	E-mail Address of the Director/Manager	cshoemaker@ryelibrary.org	<i>cshoemaker@ryelibrary.org</i>
1.44	Fax Number of the Director/Manager	(914) 967-5522	<i>(914) 967-5522</i>
1.45	Does the library charge fees for library cards to people residing outside the system's service area?	N	<i>N</i>
1.46	Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2022? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.47.	N	<i>N</i>

Public Votes/Contracts

Please Note: last year's answers for repeating groups cannot be displayed.

1.	Name of municipality or district holding the public vote	N/A	N/A
2.	Indicate the type of municipality or district holding the public vote	N/A	N/A
3.	Date the vote was held (mm/dd/2022)	N/A	N/A
4.	Was the vote successful? Y/N	N/A	N/A
5.	What type of public vote was it?	N/A	N/A
6a.	Most recent prior year approved appropriation from a public vote:	N/A	N/A
6b.	Proposed increase in appropriation as a result of the vote held on the date reported in question number 3:	N/A	N/A
6c.	Total proposed appropriation (sum of 6a and 6b):	N/A	N/A

This question should only be answered if "No" was answered in Q1.46 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.

1.47	Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2022) Enter Y for Yes, N for No. If Yes, complete one record for the vote from each funding source. If No, go to question 1.48.	N	N
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Please Note: last year's answers for repeating groups cannot be displayed.

1.	Name of municipality or district holding the public vote	N/A	N/A
2.	Indicate the type of municipality or district holding the public vote		
3.	Date the last successful vote was held (mm/dd/yyyy)	N/A	N/A
4.	What type of public vote was it?		
5.	What was the total dollar amount of the appropriation from tax dollars resulting from the last successful vote?	N/A	N/A

1.48 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for *each* contract. If no, go to question 1.49. N N

Unusual Circumstances

Please Note: last year's answers for repeating groups cannot be displayed.

- 1. Name of contracting municipality or district N/A N/A
- 2. Is this a written contractual agreement? N/A N/A
- 3. Population of the geographic area served by this contract N/A N/A
- 4. Dollar amount of contract N/A N/A
- 5. Enter the appropriate code for range of services provided (select one): N/A N/A

1.49 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection. N Y

2. LIBRARY COLLECTION

Print/Electronic/Other Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1. Please [read](#) general information instructions below before completing this section.

NOTE: This section of the survey (2.1-2.25) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Count electronic materials at the administrative entity level (main library); do not duplicate numbers at each branch.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	11,031	<i>11,579</i>
2.2	Adult Non-fiction Books	10,329	<i>9,826</i>
2.3	Total Adult Books (Total questions 2.1 & 2.2)	21,360	<i>21,405</i>
2.4	Children's Fiction Books	9,694	<i>9,182</i>
2.5	Children's Non-fiction Books	7,137	<i>5,821</i>
2.6	Total Children's Books (Total questions 2.4 & 2.5)	16,831	<i>15,003</i>
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	38,191	<i>36,408</i>

Other Print Materials

2.8	Total Uncataloged Books	0	<i>0</i>
2.9	Total Print Serials	400	<i>400</i>
2.10	All Other Print Materials	20	<i>20</i>
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	420	<i>420</i>
2.12	Total Print Materials (Total questions 2.7 and 2.11)	38,611	<i>36,828</i>

ALL OTHER MATERIALS

Electronic Materials

2.13	Electronic Books	132,478	<i>127,780</i>
2.14	Local Electronic Collections	8	<i>8</i>
2.15	NOVELNY Electronic Collections	15	<i>15</i>
2.16	Total Electronic Collections (Total questions 2.14 and 2.15)	23	<i>23</i>

2.17	Audio - Downloadable Units	34,428	28,573
2.18	Video - Downloadable Units	2,317	2,300
2.19	Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)	4,428	3,943
2.20	Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)	173,674	162,619

Non-Electronic Materials

2.21	Audio - Physical Units	892	1,291
2.22	Video - Physical Units	3,692	3,668
2.23	Other Circulating Physical Items	134	213
2.24	Total Other Materials - Non-Electronic (Total questions 2.21 through 2.23)	4,718	5,172

Grand Total/Additions to Holdings

2.25	GRAND TOTAL HOLDINGS (Total questions 2.12, 2.20 and 2.24)	217,003	204,619
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ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.26	Cataloged Books	7,230	3,698
2.27	All Other Print Materials	0	0
2.28	Electronic Materials	13,363	21,234
2.29	All Other Materials	240	248
2.30	Total Additions (Total questions 2.26 through 2.29)	20,833	25,180

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Visits/Borrowers/Policies/Accessibility

Report all information on questions 3.1 through 3.29 as of the end of the fiscal year reported in Part 1; report information on questions 3.32 through 3.84 for the 2022 calendar year. Please click [here](#) to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Part 1.

LIBRARY USE

3.1	Library visits (total annual attendance)	175,293	154,207
3.1a	Regarding the number of Library Visits entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count	CT - Annual Count
3.2	Registered resident borrowers	11,960	11,067
3.3	Registered non-resident borrowers	59	1

Please report information on WRITTEN POLICIES as of 12/31/22.

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.4	Does the library have an open meeting policy?	Y	Y
3.5	Does the library have a policy protecting the confidentiality of library records?	Y	Y
3.6	Does the library have an Internet use policy?	Y	Y
3.7	Does the library have a disaster plan?	Y	Y
3.8	Does the library have a board-approved conflict of interest policy?	Y	Y
3.9	Does the library have a board-approved whistle blower policy?	Y	Y
3.10	Does the library have a board-approved sexual harassment prevention policy?	Y	Y

Please report information on ACCESSIBILITY as of 12/31/22.

ACCESSIBILITY (Answer Y for Yes, N for No)

3.11	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y	Y
3.12	Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?	Y	Y
3.13	Does the library have large print books?	Y	Y
3.14	Does the library have assistive technology for people who are visually impaired or blind?	N	N

3.15 - If so, what do you have?

screen reader, such as JAWS, Windoweyes or NVDA	No	No
refreshable Braille commonly referred to as a refreshable Braille display	No	No

screen magnification software, such as Zoomtext	No	No
electronic scanning and reading software, such as OpenBook	No	No
3.16 Is the library registered for services from either the New York State Talking Book and Braille Library (New York State Library, Albany) or the Andrew Heiskell Braille and Talking Book Library (The New York Public Library, New York)?	Y	Y

Library Sponsored Programs/Summer Reading Program

SYNCHRONOUS PROGRAM SESSIONS and ATTENDANCE

Synchronous Program Sessions

A synchronous (live) program session is any planned event which introduces the group attending to library services or which provides information to participants. Program sessions may cover use of the library, library services, or library tours. Program sessions may also provide cultural, recreational, or educational information. Examples of these types of program sessions include, but are not limited to, film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.

For specific examples, please refer to the chart in Instructions.

3.17 Number of Synchronous Program Sessions Targeted at Adults Age 19 or Older	386	189
3.18 Number of Synchronous Program Sessions Targeted at Young Adults Ages 12-18	298	183
3.19a Number of Synchronous Program Sessions Targeted at Children Ages 0-5	346	N/A
3.19b Number of Synchronous Program Sessions Targeted at Children Ages 6-11	183	N/A
3.20 Number of Synchronous General Interest Program Sessions	0	0
3.21 Total Number of Synchronous Program Sessions (Total questions 3.17, 3.18, 3.19a, 3.19b, 3.20)	1,213	372
3.21a Number of Synchronous In-Person Onsite Program Sessions	1,195	644
3.21b Number of Synchronous In-Person Offsite Program Sessions	8	8
3.21c Number of Synchronous Virtual Program Sessions	10	70

3.21d	Total number of synchronous programs (3.21a + 3.21b + 3.21c)	1,213	
3.22	One-on-One Program Sessions	175	55
3.23	Do library staff, trustees and/or volunteers reach outside of the library to promote library programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library?	Yes	Yes
3.24	Attendance at Synchronous Programs Targeted at Adults Age 19 or Older	4,135	2,432
3.25	Attendance at Synchronous Programs Targeted at Young Adults Ages 12-18	3,368	1,635
3.26a	Attendance at Synchronous Programs Targeted at Children Ages 0-5	17,610	N/A
3.26b	Attendance at Synchronous Programs Targeted at Children Ages 6-11	3,756	N/A
3.27	Attendance at Synchronous General Interest Programs	0	0
3.28	Total Attendance at Synchronous Programs (Total questions 3.24, 3.25, 3.26a, 3.26b, 3.27).	28,869	4,067
3.28a	Synchronous In-Person Onsite Program Attendance	28,529	16,912
3.28b	Synchronous In-Person Offsite Program Attendance	240	158
3.28c	Synchronous Virtual Program Attendance	100	1,402
3.28d	Total synchronous program attendance (3.28a + 3.28b + 3.28c)	28,869	
3.29	One-on-One Program Attendance	175	55
3.29a	Total Number of Asynchronous Program Presentations	0	0
3.29b	Total Views of Asynchronous Program Presentations within 30 Days	0	0
3.30	Total Number of Children's Programs (sum of Q3.19a and Q3.19b)	529	350
3.31	Total Children's Program Attendance (sum of Q3.26a and Q3.26b)	21,366	14,405

Please report information on SUMMER READING PROGRAMS for the 2022 calendar year.

SUMMER READING PROGRAM

3.32 - Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2022 (check all that apply):

a.	Program(s) for children	Yes	Yes
b.	Program(s) for young adults	Yes	Yes
c.	Program(s) for Adults	Yes	Yes
d.	Summer Reading at New York Libraries name and/or logo used	Yes	Yes
e.	Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used)	Yes	Yes
f.	N/A	No	No

3.33	Library outlets offering the summer reading program	1	1
3.34	Children registered for the library's summer reading program	158	119
3.35	Young adults registered for the library's summer reading program	36	35
3.36	Adults registered for the library's summer reading program	52	20
3.37	Total number registered for the library's summer reading program (total 3.34 + 3.35 + 3.36)	246	174
3.38	Children's program sessions - Summer 2022	33	74
3.39	Young adult program sessions - Summer 2022	26	14
3.40	Adult program sessions - Summer 2022	10	0
3.41	Total program sessions - Summer 2022 (total 3.38 + 3.39 + 3.40)	69	88
3.42	Children's program attendance - Summer 2022	673	3,191
3.43	Young adult program attendance - Summer 2022	279	125
3.44	Adult program attendance - Summer 2022	100	0
3.45	Total program attendance - Summer 2022 (total 3.42 + 3.43 + 3.44)	1,052	3,316

COLLABORATORS

3.46	Public school district(s) and/or BOCES	2	2
3.47	Non-public school(s)	2	2
3.48	Childcare center(s)	2	2
3.49	Summer camp(s)	0	0
3.50	Municipality/Municipalities	2	2
3.51	Literacy provider(s)	0	0
3.52	Other (describe using the State note)	0	0
3.53	Total Collaborators (total 3.46 through 3.52)	8	8

Early/Adult/English Speaker/Digital Literacy

Please report information on EARLY LITERACY PROGRAMS for the 2022 calendar year.

EARLY LITERACY PROGRAMS

3.54	Did the library offer early literacy programs? (Enter Y for Yes, N for No)	Y	Y
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3.55 - Indicate types of programs offered (check all that apply)

a.	Focus on birth - school entry (kindergarten)	Yes	Yes
b.	Focus on parents & caregivers	No	No
c.	Combined audience	Yes	Yes
d.	N/A	No	No

3.56 - Number of sessions

a.	Focus on birth - school entry (kindergarten)	146	5
b.	Focus on parents & caregivers	0	0
c.	Combined audience	200	208
d.	N/A	0	0
3.57	Total Sessions	346	213

3.58 - Attendance at sessions

a.	Focus on birth - school entry (kindergarten)	7,077	15
b.	Focus on parents & caregivers	00	0
c.	Combined audience	10,133	9,666

d.	N/A	0	0
3.59	Total Attendance	17,210	9,681
3.60 - Collaborators (check all that apply):			
a.	Childcare center(s)	Yes	Yes
b.	Public School District(s) and/or BOCES	Yes	Yes
c.	Non-Public School(s)	Yes	Yes
d.	Health care providers/agencies	No	No
e.	Other (describe using the State note)	No	No

Please report information on ADULT LITERACY for the 2022 calendar year.

ADULT LITERACY

3.61	Did the library offer adult literacy programs?	No	No
3.62	Total group program sessions	0	0
3.63	Total one-on-one program sessions	0	0
3.64	Total group program attendance	0	0
3.65	Total one-on-one program attendance	0	0
3.66 - Collaborators (check all that apply)			
a.	Literacy NY (Literacy Volunteers of America)	No	No
b.	Public School District(s) and/or BOCES	No	No
c.	Non-Public Schools	No	No
d.	Other (see instructions and describe using Note)	No	No

Please report information on PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL) for the 2022 calendar year.

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.67	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	Y	Y
3.68	Children's program sessions	0	0
3.69	Young adult program sessions	0	0
3.70	Adult program sessions	40	13

3.71	Total program sessions (total 3.68 + 3.69 + 3.70)	40	13
3.72	One-on-one program sessions	0	0
3.73	Children's program attendance	0	0
3.74	Young adult program attendance	0	0
3.75	Adult program attendance	200	8
3.76	Total program attendance (total 3.73 + 3.74 + 3.75)	200	8
3.77	One-on-one program attendance	0	0
3.78 - Collaborators (check all that apply):			
a.	Literacy NY (Literacy Volunteers of America)	No	No
b.	Public School District(s) and/or BOCES	No	No
c.	Non-Public School(s)	No	No
d.	Other (describe using the Note)	No	No

Please report information on DIGITAL LITERACY for the 2022 calendar year.

DIGITAL LITERACY

3.79	Did the library offer digital literacy programs?	Y	N
3.80	Total group program sessions	10	0
3.81	Total one-on-one program sessions	0	0
3.82	Total group program attendance	50	0
3.83	Total one-on-one program attendance	0	0
3.84	Did your library offer teen-led activities during the 2022 calendar year?	Y	Y

4. LIBRARY TRANSACTIONS

Circulation/Electronic Use/Reference Transactions

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation.)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	28,988	24,526
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4.2	Adult Non-fiction Books	11,184	9,344
4.3	Total Adult Books (Total questions 4.1 & 4.2)	40,172	33,870
4.4	Children's Fiction Books	34,715	31,878
4.5	Children's Non-fiction Books	6,849	6,004
4.6	Total Children's Books (Total questions 4.4 & 4.5)	41,564	37,882
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	81,736	71,752

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	10,613	9,547
4.9	Circulation of Children's Other Materials	2,075	1,985
4.10	Circulation of Other Physical Items (Total questions 4.8, 4.9)	12,688	11,532
4.11	Physical Item Circulation (Total questions 4.7 & 4.10)	94,424	83,284

ELECTRONIC USE

4.12	Use of Electronic Material	38,171	32,299
4.13	Successful Retrieval of Electronic Information	1,197	10,820
4.14	Electronic Content Use (Total questions 4.12 & 4.13)	39,368	43,119
4.15	Total Circulation of Materials (Total questions 4.11 & 4.12)	132,595	115,583
4.16	Total Collection Use (Total questions 4.13 & 4.15)	133,792	126,403
4.17	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	43,639	39,867
4.18	As of the end of the reporting period, does the library charge overdue fines to any users when they fail to return physical print materials by the date due?	Yes	

REFERENCE TRANSACTIONS

4.19	Total Reference Transactions	40,807	37,768
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4.19a	Regarding the number of Reference Transactions entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count	<i>CT - Annual Count</i>
4.20	Does the library offer virtual reference?	Y	Y

Interlibrary Loan

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.21	TOTAL MATERIALS RECEIVED	16,102	16,804
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INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.22	TOTAL MATERIALS PROVIDED	10,593	11,048
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5. TECHNOLOGY AND TELECOMMUNICATIONS

Report all information as of December 31, 2022.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y	Y
5.2	Online public access catalog (OPAC)?	Y	Y
5.3	Electronic access to the OPAC from outside the library?	Y	Y
5.4	Annual number of visits to the library's web site	54,144	61,724
5.5	Does the library use Internet filtering software on any computer?	Y	Y
5.6	Does your library use social media?	Y	Y
5.7	Does the library file for E-rate benefits?	Y	Y
5.8	Is the library part of a consortium for E-rate benefits?	Y	Y
5.9	If yes, in which consortium are you participating?	Westchester Library System	<i>Westchester Library System</i>
5.10	Name of the person responsible for the library's Information Technology (IT) services	Christopher Shoemaker	<i>Christopher Shoemaker</i>
5.11	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(914) 231-3160	<i>(914) 231-3160</i>
5.12	IT contact's email address	cshoemaker@ryelibrary.org	<i>cshoemaker@ryelibrary.org</i>

6. STAFF INFORMATION

Note: Report figures as of the last day of the fiscal year reported in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	36	36
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BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1	1
6.3	Vacant Library Director (certified)	0	0
6.4	Librarian (certified)	8.64	7.35
6.5	Vacant Librarian (certified)	0	0
6.6	Library Manager (not certified)	0	0
6.7	Vacant Library Manager (not certified)	0	0
6.8	Library Specialist/Paraprofessional (not certified)	0	0
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0	0
6.10	Other Staff	5.71	5.37
6.11	Vacant Other Staff	0	0
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	15.35	13.72
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00	0.00

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	1	1
6.15	Salary - Entry Level Librarian (certified)	\$68,055	\$67,298
6.16	FTE - Library Director (certified)	1	1
6.17	Salary - Library Director (certified)	\$124,800	\$119,925
6.18	FTE - Library Manager (not certified)	N/A	N/A
6.19	Salary - Library Manager (not certified)	N/A	N/A

7. MINIMUM PUBLIC LIBRARY STANDARDS

As of January 1, 2023 all public, free association and Indian libraries in New York State are required to meet the minimum standards listed below. Please indicate which of these standards your library meets as of **December 31, 2022**. Please click [here](#) to read general instructions before completing this section. [Helpful information for meeting minimum public library standards](#) is available on the State Library's website. Questions about the new standards should be directed to your library system.

1.	Is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board of trustees at least once every five years or earlier if required by law.	Y	Y
2.	Has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff.	Y	Y
3.	Provides a board-approved written annual report to the community on the library's progress in meeting its mission, goals and objectives, as outlined in the library's long-range plan of service.	Y	Y
4.	Has board-approved written policies for the operation of the library, which shall be reviewed and updated at least once every five years or earlier if required by law.	Y	Y
5.	Annually prepares and publishes a board-approved, written budget, which enables the library to address the community's needs, as outlined in the library's long-range plan of service.	Y	Y
6.	Periodically evaluates the effectiveness of the library's programs, services and collections to address community needs, as outlined in the library's long-range plan of service.	Y	Y
7.	Is open the minimum standard number of public service hours for population served. (see instructions)	Y	Y
8.	Maintains a facility that addresses community needs, as outlined in the library's long-range plan of service, including adequate:		
8a.	space	Y	Y
8b.	lighting	Y	Y
8c.	shelving	Y	Y
8d.	seating	Y	Y
8e.	power infrastructure	Y	Y
8f.	data infrastructure	Y	Y
8g.	public restroom	Y	Y

9.	Provides programming to address community needs, as outlined in the library's long-range plan of service.	Y	Y
10.	Provides		
10a.	a circulation system that facilitates access to the local library collection and other library catalogs	Y	Y
10b.	equipment, technology, and internet connectivity to address community needs and facilitate access to information.	Y	Y
11.	Provides access to current library information in print and online, facilitating the understanding of library services, operations and governance; information provided online shall include the standards referenced in numbers (1) through (5) above.	Y	Y
12.	Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8.	Y	Y
13.	Provides library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library's long-range plan of service.	Y	Y
14.	Establishes and maintains partnerships with other educational, cultural or community organizations which enable the library to address the community's needs, as outlined in the library's long-range plan of service.	Y	Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1. Please click [here](#) to read general instructions before completing this section.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1	1
8.2	Branches	1	1
8.3	Bookmobiles	0	0
8.4	Other Outlets	0	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	2	2

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	62.00	62.00
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8.7	Minimum Weekly Total Hours - Branch Libraries	12.00	12.00
8.8	Minimum Weekly Total Hours - Bookmobiles	0.00	0.00
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	74.00	74.00
8.10	Annual Total Hours - Main Library	3,100.00	3,100.00
8.11	Annual Total Hours - Branch Libraries	600.00	600.00
8.12	Annual Total Hours - Bookmobiles	0.00	0.00
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	3,700.00	3,700.00

8A. COVID

NOTE: This section of the survey (8A) collects data on the impact of the COVID-19 pandemic. Report all information in Part 8A from January 1, 2022 to December 31, 2022.

CV1	Were any of the library's outlets physically closed to the public for any period of time due to the Coronavirus (COVID-19) pandemic?	No	Yes
CV2	Did library staff continue to provide services to the public during any portion of the period when the building was physically closed to the public due to the Coronavirus (COVID-19) pandemic?	No	Yes
CV3	Did the library allow users to complete registration for library cards online without having to come to the library during the Coronavirus (COVID-19) pandemic?	No	Yes
CV4	Did the library provide reference service via the Internet or telephone when the building was physically closed to the public during the Coronavirus (COVID-19) pandemic?	No	Yes
CV5	Did the library provide 'outside' service for circulation of physical materials at one or more outlets during the Coronavirus (COVID-19) pandemic?	No	Yes
CV6	Did the library intentionally provide Wi-Fi Internet access to users outside the building at one or more outlets during COVID-19 pandemic?	No	Yes
CV7	Did the library increase access to Wi-Fi Internet access to users outside the building at one or more outlets during the Coronavirus (COVID-19) pandemic?	No	Yes

CV8 Did library staff work for other government agencies or nonprofit organizations instead of, or in addition to, their normal duties during the Coronavirus (COVID-19) pandemic? No *No*

CV9 Number of Weeks an Outlet Had Limited Occupancy Due to COVID-19 0 2

9. SERVICE OUTLET INFORMATION

Please Note: last year's answers for repeating groups cannot be displayed.

Outlets should be arranged in alphabetical order if possible.

Report all information as of the end of the fiscal year reported in Part 1. Please click [here](#) to read general instructions before completing this section.

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you will enter the data into the spreadsheet form available in the survey by clicking [a link to an Excel sheet listing prior year outlets is located in section 9](#). Complete this form and email it to collectconnect@baker-taylor.com and your data will be uploaded into CollectConnect within 24 hours. The data will be loaded in the same order in which it appears in your file, so libraries should be in the correct order on the spreadsheet.

1.	Outlet Name	Rye Free Reading Room	<i>Rye Free Reading Room</i>
2.	Outlet Name Status	00 (for no change)	<i>00 (for no change)</i>
3.	Street Address	1061 Boston Post Road	<i>1061 Boston Post Road</i>
4.	Outlet Street Address Status	00 (for no change)	<i>00 (for no change)</i>
5.	City	Rye	<i>Rye</i>
6.	Zip Code	10580	<i>10580</i>
7.	Phone (enter 10 digits only)	(914) 967-0480	<i>(914) 967-0480</i>
8.	Fax Number (enter 10 digits only)	(915) 967-5522	<i>(914) 967-5522</i>
9.	E-mail Address	director@ryelibrary.org	<i>director@ryelibrary.org</i>
10.	Outlet URL	www.ryelibrary.org	<i>www.ryelibrary.org</i>
11.	County	Westchester	<i>Westchester</i>
12.	School District	Rye City School District	<i>City of Rye</i>

13.	Library System	Westchester Library System	<i>Westchester Library System</i>
14.	Outlet Type Code (select one):	CE	<i>CE</i>
15.	Public Service Hours Per Year for This Outlet	3,224	<i>3,100</i>
16.	Number of Weeks This Outlet is Open	52	<i>48</i>
16a	Number of weeks an outlet closed due to COVID-19	0	<i>4</i>
16b	Number of weeks an outlet had limited occupancy due to COVID-19	0	<i>2</i>
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y	<i>Y</i>
18.	Is the meeting space available for public use even when the outlet is closed?	Y	<i>Y</i>
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	20	<i>10</i>
20.	Enter the appropriate outlet code (select one):	LO	<i>LO</i>
21.	Who owns this outlet building?	Library Board	<i>Library Board</i>
22.	Who owns the land on which this outlet is built?	Library Board	<i>Library Board</i>
23.	Indicate the year this outlet was initially constructed	1913	<i>1913</i>
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2019	<i>2019</i>
25.	Square footage of the outlet	20,881	<i>20,881</i>
26.	Number of Internet Computers Used by General Public	20	<i>20</i>
27.	Number of uses (sessions) of public Internet computers per year	3,716	<i>4,162</i>
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count	<i>CT - Annual Count</i>
28.	Type of connection on the outlet's public Internet computers	Fiber	<i>Fiber</i>

29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps	<i>11 Greater than or equal to 100 mbps and less than 1 gbps</i>
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps	<i>11 Greater than or equal to 100 mbps and less than 1 gbps</i>
31.	Internet Provider	Crown Castle Fiber	<i>Other (specify using the State note)</i>
32.	WiFi Access	No restrictions to access	<i>No restrictions to access</i>
33.	Wireless Sessions	8,300	<i>5,172</i>
33a	Reporting Method for Wireless Sessions	CT - Annual Count	<i>CT - Annual Count</i>
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y	<i>Y</i>
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y	<i>Y</i>
36.	Does your outlet have a Makerspace?	N	<i>N</i>
37.	<i>LIBID</i>	8800665770	<i>8800665770</i>
38.	<i>FSCSID</i>	NY0754	<i>NY0754</i>
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0	<i>0</i>
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)	<i>00 (for no change from previous year)</i>
1.	Outlet Name	The Osborn Branch Library	<i>The Osborn Branch Library</i>
2.	Outlet Name Status	00 (for no change)	<i>00 (for no change)</i>
3.	Street Address	101 Theall Road	<i>101 Theall Road</i>
4.	Outlet Street Address Status	00 (for no change)	<i>00 (for no change)</i>
5.	City	Rye	<i>Rye</i>
6.	Zip Code	10580	<i>10580</i>

7.	Phone (enter 10 digits only)	(914) 925-8247	<i>(914) 925-8247</i>
8.	Fax Number (enter 10 digits only)	(914) 925-8292	<i>(914) 925-8292</i>
9.	E-mail Address	director@ryelibrary.org	<i>director@ryelibrary.org</i>
10.	Outlet URL	theosborn.org	<i>theosborn.org</i>
11.	County	Westcehster	<i>Westchester</i>
12.	School District	Rye City School District	<i>City of Rye</i>
13.	Library System	Westchester Library System	<i>Westchester Library System</i>
14.	Outlet Type Code (select one):	BR	<i>BR</i>
15.	Public Service Hours Per Year for This Outlet	624	<i>600</i>
16.	Number of Weeks This Outlet is Open	52	<i>48</i>
16a	Number of weeks an outlet closed due to COVID-19	0	<i>4</i>
16b	Number of weeks an outlet had limited occupancy due to COVID-19	0	<i>2</i>
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	N	<i>N</i>
18.	Is the meeting space available for public use even when the outlet is closed?	N	<i>N</i>
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	0	<i>0</i>
20.	Enter the appropriate outlet code (select one):		<i>N/A</i>
21.	Who owns this outlet building?		<i>Other (specify using the State note)</i>
22.	Who owns the land on which this outlet is built?	Other (specify using the State note)	<i>Other (specify using the State note)</i>
23.	Indicate the year this outlet was initially constructed	1908	<i>1908</i>
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2019	<i>2019</i>
25.	Square footage of the outlet	1,019	<i>1,019</i>
26.	Number of Internet Computers Used by General Public	0	<i>0</i>

27.	Number of uses (sessions) of public Internet computers per year	0	0
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year		
28.	Type of connection on the outlet's public Internet computers		
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers		
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers		
31.	Internet Provider		
32.	WiFi Access	The library does not offer WiFi to patrons	
33.	Wireless Sessions		
33a	Reporting Method for Wireless Sessions		
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y	Y
36.	Does your outlet have a Makerspace?	N	N
37.	<i>LIBID</i>	8800665770	8800665770
38.	<i>FSCSID</i>	NY0754	NY0754
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)	00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Trustees and Terms/Board President/Trustee Names

Report information about trustee meetings as of December 31, 2022. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1	Total number of board meetings held during calendar year (January 1, 2022 to December 31, 2022)	11	11
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Trustee Education

Please Note: last year's answers for repeating groups cannot be displayed.

Complete one record for each person serving as a trustee as of December 31, 2022. These trustees will not be exactly the same as the trustees listed in the section above.

1.	Trustee Name	Matt Anderson	<i>Matt Anderson</i>
2.	Has the trustee participated in trustee education in the last calendar year (2022)?	N	<i>N</i>
1.	Trustee Name	Daire Browne	<i>Daire Browne</i>
2.	Has the trustee participated in trustee education in the last calendar year (2022)?	N	<i>N</i>
1.	Trustee Name	Kirstin Bucci	<i>Kirstin Bucci</i>
2.	Has the trustee participated in trustee education in the last calendar year (2022)?	N	<i>N</i>
1.	Trustee Name	Jaclyn Cohen	<i>Ted Burdick</i>
2.	Has the trustee participated in trustee education in the last calendar year (2022)?	N	<i>N</i>
1.	Trustee Name	Nicole Cunningham	<i>Jackie Cohen</i>
2.	Has the trustee participated in trustee education in the last calendar year (2022)?	N	<i>N</i>
1.	Trustee Name	Chase Finley	<i>Nicole Cunningham</i>
2.	Has the trustee participated in trustee education in the last calendar year (2022)?	N	<i>N</i>
1.	Trustee Name	Shelley Huber	<i>Chase Finley</i>
2.	Has the trustee participated in trustee education in the last calendar year (2022)?	N	<i>N</i>
1.	Trustee Name	Francis Jenkins	<i>Francis Jenkins</i>
2.	Has the trustee participated in trustee education in the last calendar year (2022)?	N	<i>N</i>
1.	Trustee Name	Micahel Karmilowicz	<i>Micahel Karmilowicz</i>
2.	Has the trustee participated in trustee education in the last calendar year (2022)?	N	<i>N</i>
1.	Trustee Name	Jan Kelsey	<i>Jan Kelsey</i>
2.	Has the trustee participated in trustee education in the last calendar year (2022)?	N	<i>N</i>

1.	Trustee Name	Jill MacVicar	<i>Jill MacVicar</i>
2.	Has the trustee participated in trustee education in the last calendar year (2022)?	N	<i>N</i>
1.	Trustee Name	Trish Muccia	<i>Trish Muccia</i>
2.	Has the trustee participated in trustee education in the last calendar year (2022)?	N	<i>N</i>
1.	Trustee Name	Kane O'Neill	<i>Kane O'Neill</i>
2.	Has the trustee participated in trustee education in the last calendar year (2022)?	N	<i>N</i>
1.	Trustee Name	Elizabeth Parks	<i>Elizabeth Parks</i>
2.	Has the trustee participated in trustee education in the last calendar year (2022)?	N	<i>N</i>
1.	Trustee Name	Emilie Reddoch	<i>Emilie Reddoch</i>
2.	Has the trustee participated in trustee education in the last calendar year (2022)?	N	<i>N</i>
1.	Trustee Name	Kathleen Riegelhaupt	<i>Kathleen Riegelhaupt</i>
2.	Has the trustee participated in trustee education in the last calendar year (2022)?	N	<i>N</i>
1.	Trustee Name	Wanhi Salerno	<i>Wanhi Salerno</i>
2.	Has the trustee participated in trustee education in the last calendar year (2022)?	N	<i>N</i>
1.	Trustee Name	Peter Sinnott IV	<i>Peter Sinnott IV</i>
2.	Has the trustee participated in trustee education in the last calendar year (2022)?	N	<i>N</i>
1.	Trustee Name	Jennifer McArdle	<i>Sarah Wise Miller</i>
2.	Has the trustee participated in trustee education in the last calendar year (2022)?	N	<i>N</i>
1.	Trustee Name	Lina Eroh	<i>Lina Eroh</i>
2.	Has the trustee participated in trustee education in the last calendar year (2022)?	N	<i>N</i>
1.	Trustee Name	Grace Yang	<i>Grace Yang</i>
2.	Has the trustee participated in trustee education in the last calendar year (2022)?	N	<i>N</i>

1.	Trustee Name	Megan Monaghan
2.	Has the trustee participated in trustee education in the last calendar year (2022)?	N

11. OPERATING FUNDS RECEIPTS

Local Public Funds/System Cash Grants/Other State

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

LOCAL PUBLIC FUNDS

Specify by name the municipalities or school districts which are the source of funds.

11.1	Does the library receive any local public funds? If yes, complete one record for each taxing authority; if no, go to question 11.3.	Y	Y
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Please Note: last year's answers for repeating groups cannot be displayed.

1.	Source of Funds	City	City
2.	Name of funding County, Municipality or School District	City of Rye	Rye
3.	Amount	\$1,335,000	\$1,315,000
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N	N/A
5.	Written Contractual Agreement	Y	Y
11.2	TOTAL LOCAL PUBLIC FUNDS	\$1,335,000	\$1,315,000

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3	Local Library Services Aid (LLSA)	\$5,999	\$5,298
11.4	Record all Central Library Services Aid monies received from system headquarters	\$0	\$0
11.5	Additional State Aid received from the System	\$0	\$0
11.6	Federal Aid received from the System	\$0	\$0
11.7	Other Cash Grants	\$0	\$0
11.8	TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$5,999	\$5,298

OTHER STATE AID

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$0	\$0
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Federal Aid/Other Receipts

FEDERAL AID FOR LIBRARY OPERATION

11.10	LSTA	\$0	\$0
11.11	Other Federal Aid	\$0	\$0
11.12	TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)	\$0	\$0

11.13	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$49,273	\$41,738
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OTHER RECEIPTS

11.14	Gifts and Endowments	\$0	\$0
11.15	Fund Raising	\$344,440	\$341,103
11.16	Income from Investments	\$0	\$0
11.17	Library Charges	\$16,424	\$12,346
11.18	Other	\$197,632	\$4,853
11.19	TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$558,496	\$358,302

11.20	TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$1,948,768	\$1,720,338
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11.21	BUDGET LOANS	\$0	\$0
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Transfers/Grant Total

TRANSFERS

11.22	From Capital Fund (Same as Question 14.8)	\$0	\$0
11.23	From Other Funds	\$101,617	\$95,000
11.24	TOTAL TRANSFERS (Add Questions 11.22 and 11.23)	\$101,617	\$95,000

11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2022 (Same as Question 12.39 of previous year if fiscal year has not changed)	\$209,054	\$154,484
11.26	GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40)	\$2,259,439	\$1,969,822

12. OPERATING FUND DISBURSEMENTS

Staff/Collection/Capital/Operation and Maintenance

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). ROUND TO THE NEAREST DOLLAR. Please click [here](#) to read general instructions before completing this section.

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	\$638,460	\$596,245
12.2	Other Staff	\$332,256	\$319,752
12.3	Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2)	\$970,716	\$915,997
12.4	Employee Benefits Expenditures	\$261,994	\$261,390
12.5	Total Staff Expenditures (Add Questions 12.3 and 12.4)	\$1,232,710	\$1,177,387

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$61,238	\$52,096
12.7	Electronic Materials Expenditures	\$61,757	\$39,584
12.8	Other Materials Expenditures	\$24,670	\$23,758
12.9	Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)	\$147,665	\$115,438

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	\$0	\$0
12.11	From Other Funds (71OF)	\$0	\$0
12.12	Total Capital Expenditures (Add Questions 12.10 and 12.11)	\$0	\$0

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	\$275,946	\$200,476
12.14	From Other Funds (72OF)	\$0	\$0
12.15	Total Repairs (Add Questions 12.13 and 12.14)	\$275,946	\$200,476
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$133,462	\$89,209
12.17	Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16)	\$409,408	\$289,685

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	\$15,926	\$18,251
12.19	Telecommunications	\$3,641	\$2,510
12.20	Postage and Freight	\$7,154	\$6,991
12.21	Professional & Consultant Fees	\$18,988	\$28,899
12.22	Equipment	\$0	\$0
12.23	Other Miscellaneous	\$41,066	\$47,935
12.24	Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21, 12.22 and 12.23)	\$86,775	\$104,586

Contracts/Debt Service/Transfers/Grand Total

12.25	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$76,490	\$73,672
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DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.26	From Local Public Funds (73PF)	\$0	\$0
12.27	From Other Funds (73OF)	\$0	\$0
12.28	Total (Add Questions 12.26 and 12.27)	\$0	\$0

Other Loans

12.29	Budget Loans (Principal and Interest)	\$0	\$0
12.30	Short-Term Loans	\$0	\$0

12.31	Total Debt Service (Add Questions 12.28, 12.29 and 12.30)	\$0	\$0
12.32	TOTAL OPERATING FUND DISBURSEMENTS (Add Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and 12.31)	\$1,953,048	\$1,760,768

TRANSFERS

Transfers to Capital Fund

12.33	From Local Public Funds (76PF)	\$0	\$0
12.34	From Other Funds (76OF)	\$0	\$0
12.35	Total Transfers to Capital Fund (Add Questions 12.33 and 12.34; same as Question 13.8)	\$0	\$0
12.36	Transfer to Other Funds	\$100,000	\$0
12.37	TOTAL TRANSFERS (Add Questions 12.35 and 12.36)	\$100,000	\$0
12.38	TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.32 and 12.37)	\$2,053,048	\$1,760,768
12.39	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2022	\$206,391	\$209,054
12.40	GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.38 and 12.39; same as Question 11.26)	\$2,259,439	\$1,969,822

ASSURANCE

12.41	The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).	03/28/2023	02/15/2022
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FISCAL AUDIT

12.42	Last audit performed (mm/dd/yyyy)	06/30/2022	06/30/2021
12.43	Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	01/01/2021-12/31/2021	01/01/2020-12/31/2020
12.44	Indicate type of audit (select one):	Private Accounting Firm	Private Accounting Firm

CAPITAL FUND

12.45 Does the library have a Capital Fund? Enter Y Y
 Y for Yes, N for No. If No, stop here. If Yes,
 complete the Capital Fund Report.

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*
 Please click [here](#) to read general instructions before completing this section.

REVENUES FROM LOCAL SOURCES

13.1	Revenues from Local Government Sources	\$0	\$0
13.2	All Other Revenues from Local Sources	\$0	\$0
13.3	Total Revenues from Local Sources (Add Questions 13.1 and 13.2)	\$0	\$0

STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	\$0	\$15,324
13.5	Other State Aid	\$0	\$0
13.6	Total State Aid (Add Questions 13.4 and 13.5)	\$0	\$15,324

FEDERAL AID FOR CAPITAL PROJECTS

13.7	TOTAL FEDERAL AID	\$0	\$0
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INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.35)	\$0	\$0
13.9	TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$0	\$15,324
13.10	NON-REVENUE RECEIPTS	\$0	\$0
13.11	TOTAL CASH RECEIPTS (Add Questions 13.9 and 13.10)	\$0	\$15,324
13.12	BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2022 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$108,301	\$224,167
13.13	TOTAL CASH RECEIPTS AND BALANCE (Add Questions 13.11 and 13.12; same as Question 14.12)	\$108,301	\$239,491

14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. **ROUND TO THE NEAREST DOLLAR.** Please click [here](#) to read general instructions before completing this section.

PROJECT EXPENDITURES

14.1	Construction	\$0	\$18,205
14.2	Incidental Construction	\$0	\$0

Other Disbursements

14.3	Purchase of Buildings	\$0	\$0
14.4	Interest	\$0	\$0
14.5	Collection Expenditures	\$0	\$0
14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	\$0	\$0
14.7	TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6)	\$0	\$18,205

14.8	TRANSFER TO OPERATING FUND (Same as Question 11.22)	\$0	\$0
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14.9	NON-PROJECT EXPENDITURES	\$0	\$0
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14.10	TOTAL CASH DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9)	\$0	\$18,205
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14.11	BALANCE IN CAPITAL FUND - Ending Balance for the Fiscal Year Ending 2022	\$108,301	\$221,286
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14.12	TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13)	\$108,301	\$239,491
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15. CENTRAL LIBRARIES

PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

16.1	Total ALA-MLS	8.68	7.52
16.2	Total Librarians	8.68	7.52
16.3	All Other Paid Staff	5.14	4.83
16.4	Total Paid Employees	13.82	12.35

16.5	State Government Revenue	\$5,999	\$5,298
16.6	Federal Government Revenue	\$0	\$0
16.7	Other Operating Revenue	\$607,769	\$400,040
16.8	Total Operating Revenue	\$1,948,768	\$1,720,338
16.9	Other Operating Expenditures	\$572,673	\$467,943
16.10	Total Operating Expenditures	\$1,953,048	\$1,760,768
16.11	Total Capital Expenditures	\$0	\$18,205
16.12	Print Materials	38,591	36,808
16.12a	Total Physical Items in Collection	43,309	
16.13	Total Registered Borrowers	12,019	11,068
16.14	Other Capital Revenue and Receipts	\$0	\$0
16.15	Number of Internet Computers Used by General Public	20	20
16.16	Total Uses (sessions) of Public Internet Computers Per Year	3,716	4,162
16.17	Wireless Sessions	8,300	5,172
16.18	Total Capital Revenue	\$0	\$15,324

17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	<i>LIB ID</i>	8800665770	8800665770
17.2	<i>Interlibrary Relationship Code</i>	ME	ME
17.3	<i>Legal Basis Code</i>	NP	NP
17.4	<i>Administrative Structure Code</i>	MO	MO
17.5	<i>FSCS Public Library Definition</i>	Y	Y
17.6	<i>Geographic Code</i>	PL1	CII
17.7	<i>FSCS ID</i>	NY0754	NY0754
17.8	<i>SED CODE</i>	661800700003	661800700003
17.9	<i>INSTITUTION ID</i>	800000034978	800000034978

SUGGESTED IMPROVEMENTS

Library Name:

RYE FREE READING
ROOM

*RYE FREE
READING
ROOM*

Library System:	Westchester Library System	<i>Westchester Library System</i>
Name of Person Completing Form:	Chris Shoemaker / Stacy Lavelle	<i>Chris Shoemaker and Stacy Lavelle</i>
Phone Number:	(914) 231-3160	<i>(914) 231-3160</i>
I am satisfied that this resource (Collect) is meeting library needs:	Disagree	<i>Neither Agree nor Disagree</i>
Applying this resource (Collect) will help improve library services to the public:	Disagree	<i>Neither Agree nor Disagree</i>
Please share with us your suggestions for improving the <i>Annual Report</i> . When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!	The platform is slow, buggy, and unreliable. It is user unfriendly, with pop-ups hiding under open windows, unexplained error messages, and back end issues that interfere with filling out the form.	<i>Response has been entered.</i>

Adult Services

PROGRAMMING:

- Virtual: Cook it Together: Cozy Comfort Food & AIA: What does it mean to live among ruins?
- Adult Take & Make Craft Kits - Felted Soap, Estate Family Planning: Empower Your Family with Confidence

COMMUNITY OUTREACH:

Strategic Priority 1: Independent Reading Services

- Book Displays - RFRR Off The Shelf Book Picks, Women's History Month, Irish-American Heritage Month
- Programs - Mark Schenker Sessions: *Dubliners* by James Joyce (Hybrid), Read in Rye: Suki van Dijk - "Two Truths and a Lie"

Strategic Priority 4: Community Interest Advancement:

- In addition to providing weekly space for the YMCA and Homeschool Group, we provided meeting space for the Rye Sustainability Committee and pRYEde's new book club.
- Five Towns: One Book - "Hansberry: Civil Rights and Freedom Practices" *Radical Vision: A Biography of Lorraine Hansberry* by Soyica Diggs Colbert Hosted with CURE and the participants of Five Towns: One Book
- One Family, Many Stories - Rye Human Rights Commission & Rye Historical Society
- Behind The Curtain (Hybrid)
- Outside Book Clubs - Rye YMCA Booked at the Y, Coveleigh, Crossroads, Read With Pride, Resurrection Church Bible Book Club, Rye Recreation Seniors (provided help in choosing books with many large print copies)

Teen Services

PROGRAMMING AND DISPLAYS:

- Displays focusing on book picks, Cookies & Books, and Women's History Month are seeing sustained interaction and borrowing,
- The High school students continue running 3 Dungeons & Dragons campaigns at the library with successful turnout.
- The new Teen Movie program, a suggestion from the 2022 Teen Room survey, is also a success with teens settling in to watch movies in the afternoon every other month
- The Teen Advisory Board has grown, as has the Voluntween group with a core attendance of 6-8 kids. March and April's projects have been to assist the Rye Nature Center with the Poetry Path and the Storywalk.
- The county-wide Teen Job Search event had 138 people sign up with 70 people signing on for the event itself.

Strategic Goals - #1 Independent Reading

- The Cookies & Books club meeting the first Thursday of the month, and has been a great success with getting kids to stop by and discuss their passions, fandoms, and favorite books and allows me to offer personalized reading recommendations to attendees
- The genre stickers have been a great help for navigating the collection quickly and offering faster reader's advisory when go-to books are checked out

Strategic Goals - #4 Community Interest Advancement

- The TAB is developing programs highlighting fellow teen authors in addition to having a direct say in nominating books to be added to the collection for approval by me.
- Summer activities themed around the clubs kids enjoy during the school year, like the new Theater Club, are being planned to offer opportunities for community service and artistic expression.

MATERIALS:

- The manga and graphic novel collection was evaluated for weeding, and has shown to be circulating at 93%.

Children's Services

PROGRAMMING AND DISPLAYS

- STEM Sparks Boxes on Saturdays have been drawing visitors every single week. The boxes are filled with fun STEM activities for preschoolers and change monthly. Last week we had 10 kids and their grownups come in to play with the boxes!
- All of our programs the week of Christmas break were well attended. Our Noon Years Eve party had over 50 children and their 50+ grownups in attendance. The kids were able to make crafts, have snacks, and a dance party before our countdown to noon. It was nice to have the meeting room filled again.
- Our Mock Newbery Book Club will have it's final meeting at the end of the month. We are having a pizza party to celebrate the winner of our Mock election (Swim Team) and the winner of the actual Newbery, to be announced.

COMMUNITY OUTREACH (Strategic Goal # 1: Strengthen School and Youth Serving Organization Partnerships):

- We continue to collaborate to order books for the Milton School book club and for any other unit projects they need.

MATERIALS:

- We are planning to order additional Wonderbooks due too their popularity. Kits, Playways, and Playaway views may be removed from the collection to increase the space available for Wonderbooks.

Policy for the Use of Library Study Rooms

The Rye Free Reading Room provides library service to residents and other members of the Rye Community, in part through the use of the library building and grounds. This policy outlines how individuals or community organizations may use library study spaces.

Library facilities are available to the community for uses that will enhance the library's role as an essential community resource. Reservations of the library's facilities shall not impede the delivery of regular public library service. The Director shall be authorized to implement procedures for the use of library facilities consistent with this Board-approved policy.

Permission to use the study rooms does not constitute endorsement of the policies, beliefs or goals of the program sponsor, nor shall any advertisement or publicity indicate endorsement or sponsorship by the Board of Trustees or staff of the Rye Free Reading Room.

The Director or the Director's designee reserves the right to approve or disapprove each reservation, and may impose such restrictions as judged appropriate for any or all reservations.

The Director or the Director's designee may cancel any scheduled reservation when it is deemed to be in the interest of the Rye Free Reading Room to do so. Failure to observe regulations governing the use of the study rooms may result in denial of use in the future.

Study Room Use Regulations and Requirements

- Facilities are scheduled on a first-come, first-served basis, and are available at the sole discretion of the Director or the Director's designee.
- Study rooms are available during regular Library hours for individual use or for use by small study groups. The two study rooms on the second floor landing are available for use by no more than two people. The Local History Room is available for use by no more than 10 people. Two small groups may be scheduled in the Local History during times of high demand.
- Reservations may be made by Rye Free Reading Room cardholders. Anyone without a Rye Free Reading Room library card may not reserve in advance, but may use these rooms on a first-come, first-served basis as long as they are not reserved or in use.
- Reservations may be made up to one week in advance.
- Study rooms may be reserved/used for a maximum of two hours per day, no more than three times per week by the same individual or group. Study rooms are held for 15 minutes after a reservation begins and may be forfeited after that time.
- Children under the age of 13 may not reserve study rooms, and may not be left unattended in any of the study rooms.
- Rye Free Reading Room staff are not responsible for, and will not monitor, personal items left unattended in these rooms for patrons, regardless of value or circumstances. Items left in an unoccupied room will be removed, and may be considered abandoned after a reasonable period.
- Users must leave the room in good condition. Trash must be disposed of properly. Failure to comply with Library policies, rules and regulations may result in the denial of future use.

Action : The Board approve the Study Room Policy

Temporary Flood Plan

The goal of this project is to best protect the library infrastructure and collections while a comprehensive flood study is completed. The lifecycle of the hardware, as well as the ability to re-purpose or reuse equipment were important considerations.

Immediate Solution

Relocation Project

4. Move Children's Collection to Teen Area and Mezzanine
5. Move Teen Area to Lower Level
6. Kid's Discovery Space remains in the Lower Level
7. Desktop computers replaced by laptops for public internet access
8. 6 temporary barriers – exterior doors, utility closet, elevator

Raising Electrical Mains

- Increase the height of the two main electrical panels in the building

Project Cost - \$161,000

- Architect - \$5,000
- Construction - \$102,000
- Millwork - \$15,000
- Furnishing - \$15,000
- Contingencies - \$13,000
- 1913 electrical main - \$5,000
- Children's Room electrical main - \$5,000
- Contingencies - \$1,000

Funding Source - \$285,000 ERTC funds

Flood windows were discarded as a solution, due to the high cost of manufacturing and installation. They would also lock all windows into their current configuration / size.

Flood Windows Cost - \$289,000 (original estimate \$75,000)*

Relocating the HVAC equipment would increase the library's flood resistance. However, all the equipment on the lower level is at the end of its useful life, and new equipment may be required depending on the solutions proposed by Skolnick.

HVAC relocation - \$119,000

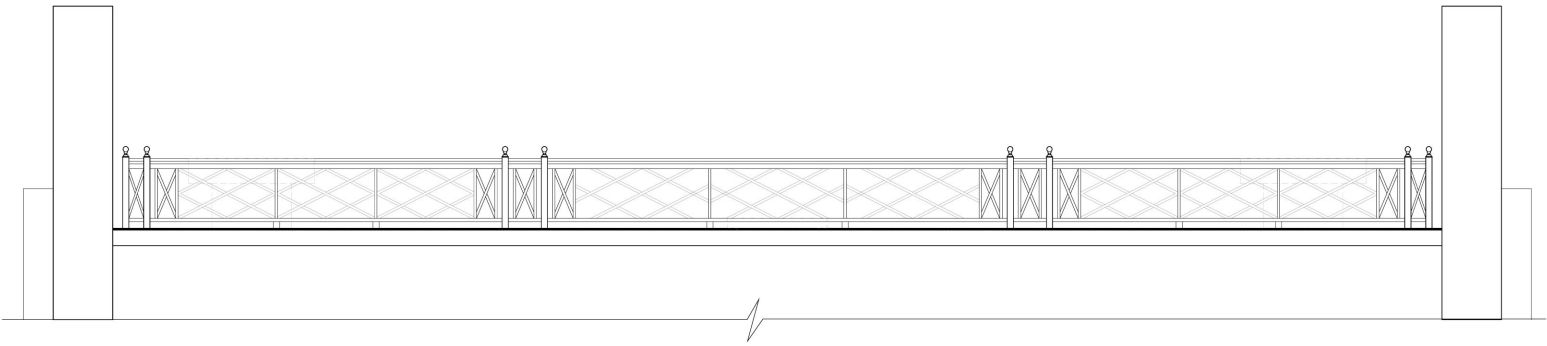
Exterior Railing

Rex Gedney has completed the first draft of the exterior railing replacement project. The railings may need to be custom made in either PVC or a fiberglass composite material. Rex has not been able to obtain standard profiles.

There are two options for the mounting posts.

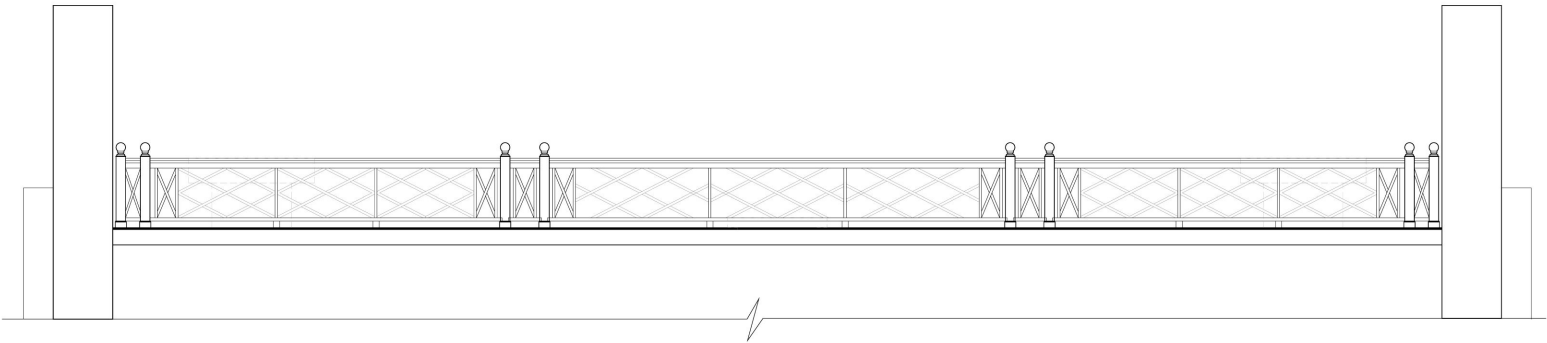
The top drawing shows an exact replacement utilizing a 4x4 post.

The bottom depicts a 6x6 post.



1 PROPOSED ROOF RAIL ELEVATION
 $\frac{3}{8}'' = 1'-0''$

MATCH EX. 4x4 POST



2 PROPOSED ROOF RAIL ELEVATION
 $\frac{3}{8}'' = 1'-0''$

NEW. 6x6 POST

Meeting Room Update

Both the technology infrastructure and carpet of the meeting room are degrading, and will require updates.

AV System

The current control panel is long out of warranty, and no replacements are available. The touch screen, which controls the shade and curtains, is failing. Once that component dies, there will be no way to operate the system.

- Replacement Option - \$10,000
 - Replace the AMX Processor and Touchscreen with a New Crestron Control System.
 - System will mirror Room functions, but will be curtailed to the rooms current and future usages.
 - System will also allow for client to add Wireless Devices such as a iPad for Room Control.

- Add On Package 1 - +\$6,500
 - Upgrade the Video Switching and Distribution System to a HD distribution system.
 - Add an HDMI input at the front of the room.
 - Add a USB output that mirrors the rooms video.
 - Calibrate existing screen and project for new input / output

- Add On Package 2 - +\$6,500
 - Upgrade the audio processing to a new HD audio processor. This eliminates the existing audio console and add auto mic gain control
 - Upgrade existing wireless microphone
 - Add a USB audio In/Out of the system
 - Calibrate existing speakers and amplifier for new input /output

Carpet

The existing Axminster carpet is fraying in a few locations, and has a few bald patches. There are also wear marks along the border near the doors. The pattern is no longer produced, so patching is not an option.

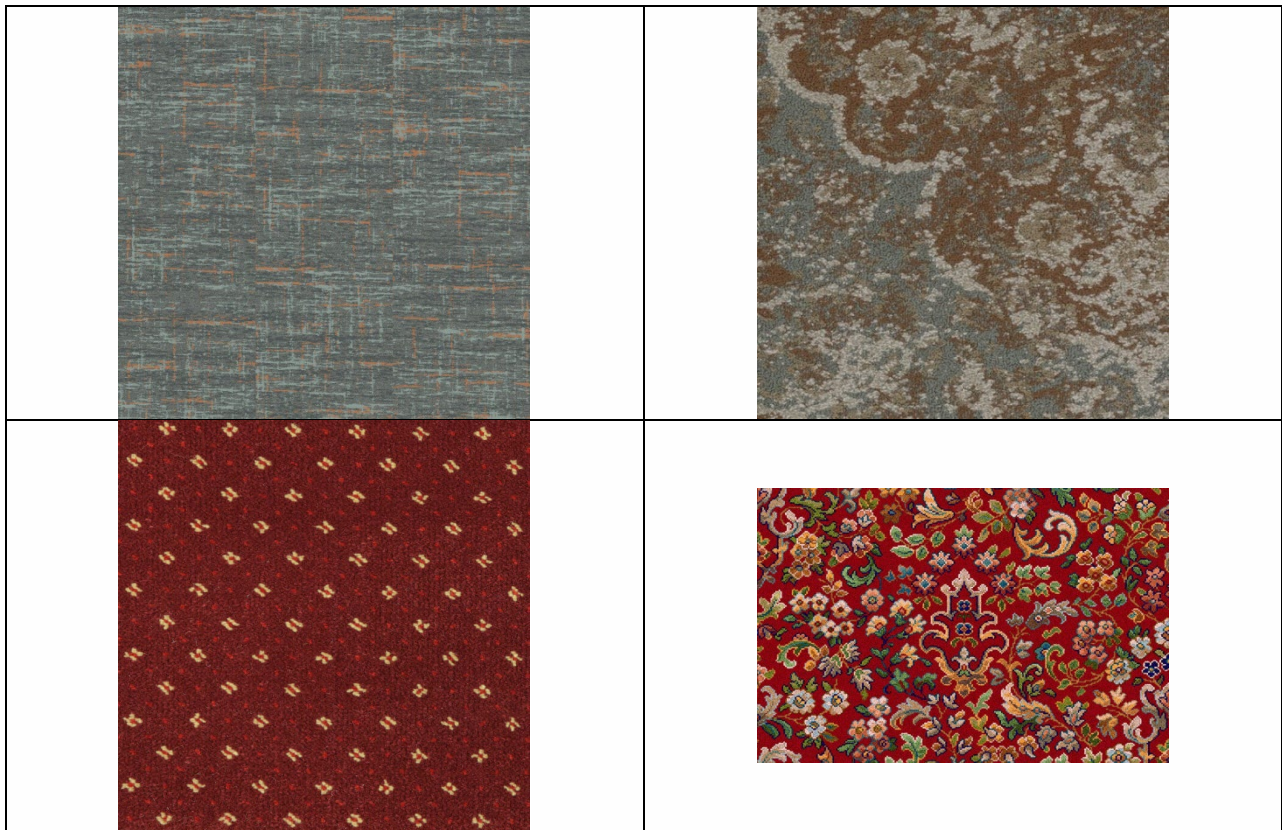
Replacement Options

Tiles – \$14,000

- Removal of existing carpet - \$1000
- Floor Prep for installation of new carpet - \$125-\$250
- Carpet Tile Estimate - \$12,750

Broadloom – \$23,750

- Removal of existing carpet - \$1000
- Floor Prep for installation of new carpet - \$125-\$250
- Broadloom tack and pad install - \$22,500



Mission Moments

Stay up to date – the library has a new online calendar. Update your bookmark to <https://ryelibrary.libcal.com/> and see all the events and programs at the library.

There's more to the story – National Library Week is April 23 to 29, 2023.
A library card may be free but your membership is priceless – donate to the library today at www.ryelibrary.org/support

Notable Activities

Spring Bunny Scavenger Hunt – Friday, April 7, 11 am to 3 pm
Friendly bunnies have hidden themselves all around the children's room in costumes inspired by their favorite books – can you track them all down?

Friends with Words : Julie Gerstenblatt – Thursday, April 13 at 7 pm
Annabel Monaghan in conversation with Julie Gerstenblatt.
Set against Nantucket's Great Fire of 1846, this sweeping, emotional novel brings together three courageous women battling to save everything they hold dear.

Take a Break Book Club – Sunday, April 16 at 1 pm
Join teen reader leaders Ciara and Nami as we take our time reading favorite YA books over the month! Join us for this first meeting and pick-up a copy of May's title: The Book Thief.

Read in Rye : Deborah Goodrich Royce – Thursday, April 27 at 7 pm
Isolated and obsessed by an unsolved murder, a writer's lonely life collides with a mother desperately searching for her missing husband and children, just as the pandemic lockdown of 2020 shuts the world.

Vehicle Fair – Sunday, May 21 11 am to 3 pm
Vehicle Fair Presale Tickets will be available March 17. Get them now - <http://weblink.donorperfect.com/vf2023>