

Minutes of the June 28, 2022 RFRR Board meeting

Kathleen Riegelhaupt called the meeting to order at 7:39. No one from the public was in attendance.

Consent Agenda

The Consent Agenda included the May 2022 meeting minutes, the May 2022 financial statements, and new member for the Auxiliary Board, Samantha Manning. There was a correction to the attendance. The architectural consultant team was not present. Daire moved to approve the Consent Agenda. Jackie seconded the motion. All approved.

President's Report

Kathleen reported that much committee work was being done and thanked all involved. The strategic planning committee will develop a new strategic plan by next May. Nicole and Lizzie are leading that committee. They will be attending the children's room renovation committee meetings from this time forward since that renovation will be a major part of the new strategic plan. She congratulated Chris and the rest of the library staff on a very successful kick-off for the summer reading program on June 25.

Director's Report

Chris is researching new printing from your own device systems since the present email system is so slow. The library is also looking into the possibility of circulating Roku or Firesticks or other streaming service options. He reminded the board that ticket sales for Novel Night begin on July 1. He will circulate a list of the hosts to the board so that board members can write thank you notes. Both the new Children's Librarian and Assistant in the Children's Room have started work.

The library is hosting two Rye Rec and Rye Y programs for seniors. Chris Duncan is the featured show this summer. The summer reading program kick-off of mini-golf in the library was a big success with families, kids and teens. Blue Sky Camp comes to the library every Monday. Beach story time begins in July and will run into September.

Auxiliary Board

Lena reported that they had surpassed the goal for hosts for Novel Night. There are 484 spots not counting the hosts. The committee is still looking for auction and raffle items such as vacation homes etc. Library logo items including tote bags and mugs will be for sale before and at the event. These are also great for marketing the library.

Local merchants have been very responsive. Journal ads for local businesses are available for purchase. The journal will be hand delivered with the invitation. There will be an instagram wall for photos at the after party. The ticket price is \$350 which includes dinner at the host's, transportation to the after party and the after party.

Board Discussion

2023 Budget

Chris will submit the budget to the city next month. It will go to the city council in November followed by hearings. Final approval will happen at the last council meeting of the year. Maria reported that the endowment is invested conservatively and is in good shape. The funding request in the 2023 proposed budget is an increase of 1.8% over last year. The budget includes a 3% increase for CWA staff; \$10,000 increase in collections budget; and \$5,000 in programs budget. Jackie made a motion to approve the proposed 2023 budget to be presented to the city. Shelley seconded the motion. All approved.

Architect/Space Planner Update

Kathleen summarized the last meeting and reported on the space planner's results of doing due diligence and looking at all options. Adding on to the south side of the building is not feasible because of the parking issue and it would not provide good flow on the interior. Adding on to the north side is also not feasible. The village green is considered park land. This creates a whole new set of issues since the state would now be involved. There is a strong feeling in the community to preserve the village green. Building out over the brook is not feasible for a number of reasons including concerns about possible damming effects of any building or bridges over the brook during a flood. Elevating the building would require many more approvals and would be extremely costly. It is also therefore not a feasible option. Kathleen felt that the committee had done a good job looking into these other possible solutions. The committee unanimously recommended that the library proceed with phase 2 which includes a structural engineering survey, geotechnical survey, wet floodproofing review, phasing plans and cost estimates. This would cost \$108,000 and take about 10 weeks. The funds are available and so capital funds would not need to be used. Jackie moved to authorize the expenditure of \$110,000 to conduct phase 2 of the architect/space planner's plan. Kathleen seconded. All approved.

Building Committee

Chris reported that the widow's walk on the roof of the library is in need of repair/replacement. The work should cost \$18,780.

Jen moved that the board authorize the expenditure of \$20,000 from the capital fund for this project. Maria seconded. All approved.

Annual Campaign

Shelley reported that the committee had held their kick-off meeting and were reviewing materials and possible themes

Nominating

Emilie asked board members to start thinking about possible new members since 2 members will be rolling off. Knowledge of building/ construction would be a big help. She needs these suggestions in the fall.

Mission Moments

Chris noted that all the summer reading programs are underway. Donations for the book sale will be accepted beginning in September.

There being no further business, Daire moved to adjourn the meeting. Emilie seconded. All approved. The meeting was adjourned at 8:50.

Action: The Board approve the June 2022 meeting minutes