

Minutes of the April 26, 2022 RFRR Board meeting

Kathleen Riegelhaupt called the meeting to order at 7:32. No one from the public was in attendance. The following representatives from the space planning consultants were also in attendance: Skolnick Design and Architecture: Lee Skolnick, Jo Ann Secor, Christian Ferwerda, and Vonn Weisenberger; TMS Waterfront: Dena Pratos; Altieri: Philip Steiner and Anthony Amoroso.

Consent Agenda

Kathleen presented the Consent Agenda which included the minutes of the March 2022 Board meeting and the March 2022 financial statement. The financial statement was pulled out for discussion. Jackie moved to approve the remainder of the Consent Agenda and Jan seconded. All approved.

Maria made a brief review of the financials. The annual campaign is tracking ahead. The largest expense for the month has been for the space planning consultant. There is a meeting scheduled with the asset managers this coming Friday. Kathleen requested a motion to accept the March 2022 financial statement. Jan so moved and Matt seconded. All approved.

President's Report

Kathleen outlined the process so far with the planning consultants. The remainder of her report was the presentation by the representatives of Skolnick Design and Architecture, TMS Waterfront and Altieri of their final report and recommendations which included flood mitigation measures; relocation of the children's room to the first floor; relocation of the meeting room and study spaces to the basement; construction of additional of space for the teen on the second floor and renovation of a portion of the attic for offices and meeting space.

After the presentation, Kathleen opened the meeting up for discussion. She noted that this was a big project and that no decision would be made at this meeting. Francis asked if the scope of the project would impact staffing. Chris responded that 1 or 1.5 FTE would be needed for the children's room and teen space. Jackie asked about the location of the children's collection. Picture books would be in the children's room.

Board books would be in the enrichment space and chapter books would be in the preteen area on the mezzanine. Francis asked about how high we would need to go to be out of the flood zone. It would be more than 28 feet that is why the wet flood proofing solution is recommended. Kathleen asked about the need for variances from the City. Skolnick's team has met with Rye's flood officers. There was a discussion about a back-up generator and how much of the library it should service. Kathleen said that Chris would send out the full report to the Board and any questions should be directed to him. She outlined the next steps. The May Board meeting will have a more robust discussion on the size and scope of the project and the willingness of the Board and the community to go forward with such a project. The Skolnick team will get a proposal from structural engineers regarding the foundation wall by the brook. It would be useful to get a sense of opinion of the BAR, Landmarks and other City agencies for such a project.

Auxiliary Board

Lina reported that all the vehicles are set for the Vehicle Fair on May 22. The next step is marketing the event. Grace reported that so far there are 5 confirmed hosts for Novel Night (Oct. 15) which would cover about 200 guests. They are working to get more. The journal committee is gathering ads from local businesses. All that had advertised in the past are interested in doing so again. Kathleen pointed out that the Skolnick report will be sent to the members of the Auxiliary Board.

Policy Review

Kathleen announced that the next 3 policies up for review will be collections, card holders and by-laws. There will be staff participation in the collections policy review.

Mission Moments

Chris reported that Music on the Green will begin on May 21. He reminded Board members to sign up to sponsor a hole at the miniature golf event that is the kick-off for the summer reading program.

There being no new business, Kathleen called for a motion to adjourn the meeting. Matt so moved and Jackie seconded. All approved. The meeting was adjourned at 8:57.

Action: The Board approve the March 2022 meeting minutes
